



[www.hivccpc.org](http://www.hivccpc.org)

**Planning Council Meeting**

Monica Cross + Khayree Gray | Co-Chairs

**Agenda**

**Date:** Wednesday May 23, 2018

**Time:** 1:00pm-3:00pm

**Location:** Office of HIV Care and Prevention- 1000 Broadway St., Oakland, CA 94607 Room 310A/B

**Mission:** The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

1:00pm	<b>Call to Order:</b> Introductions, Moment of Silence, Mission Statement	<b>Co-Chairs</b>
1:10pm	<b>Agenda Review and Approval</b>	
1:15pm	<b>Review and Approval of April 25, 2018 Meeting Minutes</b> <b>Public Comment</b> (regarding agenda items only)	
	<b>UNFINISHED BUSINESS</b>	
1:20pm	<b>Recipient Reports</b> (please review written reports, questions only)	<b>HRSA Team</b> Phoenix Smith, Office of HIV Care Anjuli Clopper, Contra Costa Health Department Marjorie Katz, State Department
1:35pm	<b>Standing Committee Reports</b> (Action Items Only)	<b>Committee Chairs</b>
1:40pm	<b>Planning Council Staff Report</b> -Welcome New Members! -Wellness Day Debrief -Vice Chair Election Results - California Planning Group Representative	<b>Planning Council Staff</b>
	<b>NEW BUSINESS</b>	
1:45pm	<b>Presentation: Housing and HIV</b>	<b>Trina Walker, Tom Mosmiller</b>
2:15pm	<b>AAM Recommendations Review and Vote</b>	<b>Planning Council Staff</b>
2:25pm	<b>Presentation: Minority AIDS Initiative</b>	<b>Phoenix Smith</b>
2:50pm	<b>Announcements</b>	
3:00pm	<b>Evaluation and Adjourn</b>	<b>Co-Chairs</b>

Conference Line: <https://www.uberconference.com/change cadet> or just call 781-448-4571 and use PIN 30513.



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**GROUP NORMS:**

1. Don't take things personally
2. Be anchored in our mission
3. Agree to disagree
4. Active, intentional, attentive, listening/Eyes, ears, head, & heart
5. No retribution for what gets said here
6. Be present in call to service/Be prepared & ongoing
7. No judgement/Take a breath & set it aside
8. Everyone's effort & time is valued
9. Consciously arrive on same agenda as others
10. Encourage clarifying questions/Don't assume lack of preparation
11. Exhibit patience with each other
12. Be a welcoming body to all
13. Respect each other as leaders
14. Be more creative & efficient in deliberations
15. Be on time
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.