

Data Committee Meeting

Date: Wednesday February 27, 2018 **Time:** 2:30pm-3:30pm

Location: Conference Call

Members Present: Monica Cross, Pam Casey

Excused: Loren Jones

Guests: None

Staff: Akilah Cadet, Lianne Hope

Minutes

Topic	Discussion	Action
Call to Order	<p>Meeting called to order by chair Monica Cross, at 2:39 pm. Members introduced themselves. Moment of silence was observed to honor those infected with and/or impacted by HIV/AIDS.</p> <p>Agenda was reviewed. Corrections: None. Motion: Monica Cross to approve the agenda. Second: Pam Casey Result: Minutes approved. 02.27.18.v1</p> <p>November 20, 2017 minutes were reviewed. Corrections: None. Motion: Pam Casey to approve the minutes. Second: Monica Cross Result: Minutes approved. 02.27.18.v2</p>	<p>02.27.18.v1 02.27.18.v2</p>
Executive Report	<p>Executive Report:</p> <ul style="list-style-type: none"> The Council and Planning Council Staff will be receiving technical assistance from HRSA. <p>Questions/Comments:</p> <ul style="list-style-type: none"> None. 	
Updates	<p>Updates:</p> <ul style="list-style-type: none"> New format of meeting minutes and notes. Website also updated. <p>Questions/Comments:</p> <ul style="list-style-type: none"> None 	
Assessment of Administrative	<p>Lianne Hope provided a overview of the AAM responses.</p> <p>Questions/Comments:</p> <ul style="list-style-type: none"> Ask questions...best practices with finances 	

Change Cadet.

Mechanism	<ul style="list-style-type: none"> • Next meeting we will develop recommendations • Lianne will share report with those who took it for accountability • Planning for next year we can add more questions and see what to do differently, perhaps focus groups. • Use more data from the office like when meetings were held, when people were paid etc. • Review and provide recommendations to the council. • At next meeting finalize recommendations and provide to council. 	
Public Comment	<ul style="list-style-type: none"> • None. 	
Agenda	<p>Talk about the AAM recommendation next month Pick presenter(s) for sharing at the council meeting</p> <p>Questions/Comments:</p> <ul style="list-style-type: none"> • None 	
Adjourn	<p>Motion to adjourn: Second: Result: Approved. 02.27.18.v4 Meeting was adjourned at 3:42pm</p>	02.27.18.v1