



Executive Committee Meeting

Date: Wednesday February 14, 2018

Time: 10:00am-12:00pm

Location: Conference Call

Members Present: Monica Cross, Raymond Brickhouse, Jessica Osorio, Eric McCann, Phoenix Smith.

Excused: None

Guests: Yes 2 guest Angelica

Staff: Akilah Cadet, Lianne Hope

Minutes

Topic	Discussion	Action
Call to Order	<p>Meeting called to order by the Co-chair Eric McCann at 10:05 am. Members introduced themselves. Moment of silence was observed to honor those infected with and/or impacted by HIV/AIDS. Raymond Brickhouse read mission statement.</p> <p>Agenda was reviewed. Corrections: None. Motion: Raymond Brickhouse to approve the agenda. Second: Jessica Osorio Result: Agenda approved.</p> <p>November 8, 2017 minutes were reviewed. Corrections: None Motion: Monica Cross to approve the minutes. Second: Raymond Brickhouse Result: Minutes approved.</p>	
Grantee Reports	<p>Alameda County Report (Phoenix Smith):</p> <ul style="list-style-type: none"> • Ryan Services Report • New hire from La Clinica and looking at a temp person. New Prevention director and new organizational structure for prevention. Steve Gibson who starts on Feb 26 worked at the State Department and in SF. • East Bay Getting to Zero Initiative now combines Fast Track. How can we get to zero new HIV infections. Met with Tides Foundation to seek additional funding and working with them to become the fiscal sponsor. County is not the lead at the table. • End of the fiscal year; ends Feb 28th. End of the year data and reports will be collected. All the awards for the new contracts at the end of the week. This year we are not doing flat funding due to decrease from HRSA. We 	<p>Follow up with Nick about given new hire planning council meeting</p> <p>Raymond is Getting Zero representative</p>

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	<p>receive funding in two chunks. Since congress has not passed the budget, they are sending less money this year. Example 3-3.5 million last year and this year 1 million. They may make up for it during the second allotment...have to wait and see what happens with congress. It has not been significant to the point where people/programs will not be sustainable.</p> <p>Questions/Comments:</p> <ul style="list-style-type: none"> • Who from the planning council is the rep for this group (Getting to Zero)? Raymond Brickhouse. • Is the award based on any site reviews that HRSA did? Not performance based. It is because a budget is not passed. • Did you ever get the final letter for Lenny for the Site Review? He did his part, but now it is up in the chain of review. • Raymond Brickhouse is the Planning Council Representative. <p>Contra Costa County Report (Jessica Osorio):</p> <ul style="list-style-type: none"> • Working on the Ryan White Services Report and having issues with contractors with Part A system as we are entered as the contractor and our contractors cannot enter in data. • Part A funding is affecting us as well, like Phoenix mentioned. Large part of Part A funds are now being covered with Medi-cal Dental. • Staffing Changes: Two new Managers hired, (Jessica) still interim Director. See report for details. • March 26 (Jessica) will be out of the office and return from maternity leave the first week of May. • Introduction: Anjuli Clopper will cover will Jessica on maternity leave. <p>Questions/Comments:</p> <ul style="list-style-type: none"> • None. 	
<p>Standing Committee Reports</p>	<p>Standing Committee Reports:</p> <ul style="list-style-type: none"> • Executive: Love the website! • Combined PWLHA/Membership: 2 New members, Nancy and Ramon. Pending Alvan. • Data & Services: No updates. <p>Questions/Comments:</p> <ul style="list-style-type: none"> • Can we use Facebook live to promote and recruit? To consider for the future. • Can we get an intern? We can look into it. 	
<p>Staff Report</p>	<p>Administrative Staff Report:</p> <ul style="list-style-type: none"> • HRSA Technical Assistance Update: Meeting last month with JSI consultants. Currently reviewing information provided to them. Expect consultants to be with use. Lots of experience in urban areas, one woman is living with HIV and lots of experience. • Video Project: Will begin March/April and interviews will be held along with B-role footage of the Council Meeting and an agency in Alameda and Contra Costa, and a Community Event 	<p>USCA Planning Council to go to Florida INMAC works with communities of color now is the time to see what can be added for abstract submission.</p> <p>Send video link for all</p>

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	<ul style="list-style-type: none"> • AAM: Alameda data has been collected, still working on Contra Costa County. The Data Committee will review and provide initial recommendations for the Council this month. • Website: Still under development but getting better! • Budget: Almost finalized for next fiscal year. <p>Questions/Comments:</p> <ul style="list-style-type: none"> • Jessica: I don't remember if the agencies did it everything comes to us. Just send to Jessica. 	
Special Events	<p>Dr. Akilah Cadet discussed plans for upcoming events:</p> <ul style="list-style-type: none"> • Town Hall: I like the idea of separate town hall and coordination around dates with East Bay Getting to Zero? Opportunity to collaborate. Yes... Partner with Contra Costa would be open double check the meeting Maybe have one long day with Contra Costa...consortium makes decision then shares at Town Hall...separate for town hall. • Retreat (Daytime?): 12-4 this year, with lunch at a new venue YES! • Wellness Day/Community Engagement Events: Lianne is working with Curtis in HIV Care and Prevention to gather acupuncturist and massage therapists. Other community engagement events? Maybe add town hall to that? • Speakers Series: Two panel discussions this year around youth. Possible after work times? Speaker on the Latino community. One youth and one Latino. Include trans community. Determined that three panels will be held: YOUTH, TRANS, and IMMIGRANT. <p>Questions/Comments:</p> <ul style="list-style-type: none"> • How can we support the Latino Community more? PCS has translated key documents into Spanish. • 7% of undocumented immigrants in California are from the African Community, how can we support that and the largest group are Ethiopians. Interested in getting more information about that. • In our health data 1 in 5 immigrants deported in California are black immigrants. 25% of undocumented in California are API. • Do you have a strategy plan? Yes we do. 	<p>Let Phoenix know, we can help for food, for the zero event.</p> <p>Three Panels for the year: Youth, Trans, and Immigrant.</p>
X	<p>Dr. Akilah Cadet presented the Integrated Prevention and Care Plan Implementation Timeline draft for feedback. Suggestions were made for</p>	<p>Ask Phoenix about the resource guide</p>

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content, but approved.



National HIV/AIDS Strategy Goal # 1: Reduce New HIV Infections			
Objective # 1.1 By December 31, 2021, reduce the number of new annual HIV diagnoses in the Oakland region by at least 25%.			
STRATEGIES			TIMELINE
Strategy	Indicator	Responsible Party	Timeline
1.1.1 By December 31, 2017 , through a collaboration involving the Oakland Planning Council, the Contra Costa Consortium, and the two County entities, develop an End of AIDS Action Plan for the Oakland region that outlines steps to implement a collaborative, multidisciplinary campaign to end HIV in the two-county region, including ending new HIV infections, ending HIV related deaths, and ending HIV related stigma.	<ul style="list-style-type: none"> OTGA PCS cannot provide support HIV Care looking for a fiscal sponsor Regular meetings are held. Clear OTGA representative needs to be established (Phoenix). Is Contra Costa involved? 	<ul style="list-style-type: none"> Office of HIV Care and Prevention (Phoenix) Dr. Sophy Wong 	<ul style="list-style-type: none"> Dec 31, 2017
1.1.2 Continually collect and report data on new HIV diagnoses in the Oakland region, including breakdowns by ethnicity, gender, transmission category, and age.	<ul style="list-style-type: none"> Regular responsibilities of the departments. Reported annually Include in assessments or evaluations Regular presentations to the OTGA 	<ul style="list-style-type: none"> Office of HIV Care and Prevention Contra Costa Department of Health 	<ul style="list-style-type: none"> Annual
1.1.3 Conduct ongoing needs assessments to identify emerging issues related to HIV infection and access to HIV education, testing, and other resources.	<ul style="list-style-type: none"> Reported annually Include in assessments or evaluations Regular presentations to the OTGA Data collected for HRSA mandated work 	<ul style="list-style-type: none"> Office of HIV Care and Prevention Contra Costa Department of Health Planning Council Staff 	<ul style="list-style-type: none"> Yearly Full Needs Assessment every 3 years

Questions/Comments:

- Fantastic really great!
- Needs Assessment to poll the community about need with the agencies? Yes we can.
- Can we get case managers in to ask what they do? Yes we can have a special panel of case managers.
- Use the client services data better?
- How can we figure out what is happening with not spending money down and burnout?
- Do people know that they are accessing Ryan White?
- Data can sometimes be different that reality. We need to comprehensive data around assessment of Ryan White.
- How to make sure the survey is not given by the case managers or returned to them. Front desk staff gives out to help with bias.
- Planning Council has access to the client services survey?
- Ask questions like, are you getting enough food each week? Are you in housing? Come up with a five question needs assessment at a council meeting? Do you have access to medication regularly?
- As we look at the indicators of the getting to zero plan.
- Contra Costa collects data like above.
- Eric Suggested the following questions for a survey:
 1. Do you get enough food monthly?
 2. Did you have stable housing this month?
 3. Did you have access to your HIV medicine this month?
 4. Did you have adequate transportation this month?
 5. Are you in a safe environment?

that is being updated

Assess case managers via survey and focus group



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Public Comment	<ul style="list-style-type: none"> • Raymond Brickhouse shared that the State Planning Council will be coming to Berkeley on May 30-31 but would like to get as many members as possible to attend. • Eric McCann HIV Update Conference will be June 15th all day conference • APEB is going month to month, but okay, will be alright in June. Business as usual. 	
CCPC Agenda	<p>See Workplan.</p> <p>Questions/Comments:</p> <ul style="list-style-type: none"> • Approved. 	
Adjourn	<p>Motion to adjourn: Phoenix Smith Second: Raymond Brickhouse Result: Meeting was adjourned at 11:56</p>	