



Planning Council Meeting
Raymond Brickhouse + Monica Cross | Co-Chairs

Agenda

Date: Wednesday April 25, 2018 **Time:** 1:00pm-3:00pm

Location: Office of HIV Care and Prevention- 1000 Broadway St., Oakland, CA 94607 Room 5000A

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

1:00pm	Call to Order: Introductions, Moment of Silence, Mission Statement, Group Norms Discussion	Co-Chairs
1:05pm	Agenda Review and Approval	
1:10pm	Review and Approval of March 28, 2018 Meeting Minutes	
	UNFINISHED BUSINESS	
1:15pm	Recipient Reports (Only pressing/urgent items)	Phoenix Smith, Office of HIV Care Anjuli Clopper, Contra Costa Health Department Marjorie Katz, State Department
1:25pm	Standing Committee Reports (Action Items Only)	Committee Chairs
1:30pm	Planning Council Staff Report - Fiscal Update for Part A Funds - Demographic Info - Length of Meeting -Wellness Day Update	Planning Council Staff
	NEW BUSINESS	
1:35pm	Presentation: HIV Epidemiology in the Oakland TGA	Danny Allgeier, Lianne Hope
2:00pm	Small Group Discussion	
2:25pm	Presentation: Assessment of Administrative Mechanism	Monica Cross
2:50pm	Public Comment	
3:00pm	Evaluation and Adjourn	Co-Chairs

Conference Line: <https://www.uberconference.com/changeacadet> or just call 781-448-4571 and use PIN 30513.



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GROUP NORMS:

1. Don't take things personally
2. Be anchored in our mission
3. Agree to disagree
4. Active, intentional, attentive, listening/Eyes, ears, head, & heart
5. No retribution for what gets said here
6. Be present in call to service/Be prepared & ongoing
7. No judgement/Take a breath & set it aside
8. Everyone's effort & time is valued
9. Consciously arrive on same agenda as others
10. Encourage clarifying questions/Don't assume lack of preparation
11. Exhibit patience with each other
12. Be a welcoming body to all
13. Respect each other as leaders
14. Be more creative & efficient in deliberations
15. Be on time
16. Avoid using acronyms and abbreviations or explain what they stand for.