

Oakland Transitional Grant Area (TGA)
 Collaborative Community Planning Council
 Serving Alameda and Contra Costa Counties
 Membership and Community Involvement Committee

Date/Time: January 3, 2017

Location Office of AIDS Administration
 1000 Broadway, 3rd Floor, Room 310
 Oakland, California 94612

Members Present: Betty Ubiles, Monica Cross and Carla Wright

Absent: Freddie Smith

Staff Present: Kweli Gibson

TOPIC	DISCUSSION	ACTION
Opening / Call to Order	Meeting was called to order by the co-chair Betty Ubiles at 1:20 pm with a quorum. A moment of silence was observed for those living and lost to HIV/AIDS and for those that are suffering from social injustices.. The agenda was reviewed and the minutes from December 6, 2016 were approved.	
Membership/Recruitment	<p>ONE ACTION ITEMS: There is a request to extend membership for two more years from a Planning Council member.</p> <p>Membership/Recruitment:</p> <p>A very productive meeting, dates have been set for recruitment presentations, and a recruitment event is planned for the last week in January 2017 which has now been set for February 17, 2017. The list for presentations include EBAC, Sister Care and CalPep. Also, the committee voted to approve the extension of one of the members. There is one new member of the Planning Council to be seated at the next CCPC meeting. An orientation for the new member was completed on December 14, 2016..</p> <p>HRSA seating matrix:</p>	

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	The seating matrix is reviewed at each meeting there are three vacant seats. The main focus for recruitment efforts is PLWH/A.	
Agenda next meeting	Co-Chair report Recruitment efforts Speakers Bureau/Activities Open discussion/set agenda for next meeting	
Adjourned	3:00 pm.	