

Oakland Transitional Grant Area (TGA)
 Collaborative Community Planning Council
 Serving Alameda and Contra Costa Counties
 Quality Data and Services Committee

Date/Time: December 19, 2016

Location: Office of AIDS Administration
 1000 Broadway, 3rd Floor, Room 310
 Oakland, California 94612

Members Present: Lois Lindsey-Bailey, Pamela Casey

Absent: Keisha Willard, Cynthia Carey-Grant, Monica Cross, Loren Jones and Eric McCann

Staff Present: Kweli Gibson

TOPIC	DISCUSSION	ACTION
Opening / Call to Order	There was no meeting only discussion.	
General Meeting	<p>Quality Data and Services Committee met on December 19, 2016 without a quorum there was only a discussion..</p> <p>THERE ARE NO ACTION ITEMS:</p> <p>General Meeting</p> <p>There was a brief report from the Executive Committee meeting, it was stated that the How Best to Deliver Services document would be presented to the Planning Council for final approval at the January 2017 meeting. Also, the dates for the January and February meetings would be changed because of the upcoming holidays in each of the stated months. The annual monthly calendar for the committee will be developed at the January meeting.</p>	
Agenda	<ol style="list-style-type: none"> 1. Co-chair report 2. Approval of agenda & minutes 3. Develop annual committee calendar 4. Review & Revise Operating Procedures 5. Open discussion/Set agenda for next meeting. 	

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Adjourn 3:00 pm		
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