

Oakland Transitional Grant Area (TGA)
 Collaborative Community Planning Council
 Serving Alameda and Contra Costa Counties
 Quality Data and Services Committee

Date/Time: November 21, 2016

Location: Office of AIDS Administration
 1000 Broadway, 3rd Floor, Room 310
 Oakland, California 94612

Members Present: Lois Lindsey-Bailey, Pamela Casey, Monica Cross, Loren Jones, Eric McCann

Absent: Keisha Willard, Cynthia Carey-Grant and Will Walker

Staff Present: Kweli Gibson

| TOPIC | DISCUSSION | ACTION |
|-------------------------|--|--------|
| Opening / Call to Order | Meeting called to order at 1:10 pm by Loren Jones co-chair. The meeting convened with a quorum. The minutes from September 19, 2016 were approved. A moment of silence was observed for those living and lost to HIV/AIDS. | |
| General Meeting | <p>THERE IS ONE ACTION ITEM: Submit the How Best to Deliver Services Document to the Executive Committee.</p> <p>There was a brief overview of the Executive Committee meeting. There was discussion at that meeting regarding a complaint of an agency. There were several reallocations of services and discussion regarding the ACA and what might happen with the new administration, how will this change affect HRSA. However, the majority of the meeting was consumed with completing the revisions of the How Best to Deliver Services document. The committee would like to submit this to the Executive Committee at the December Executive meeting for approval and then to the Planning Council for final approval.</p> <p>The How Best to Deliver Services was completed and will be submitted to the Executive Committee on December 14, 2016. There was a brief discussion regarding the client satisfaction surveys there were no changes to the information submitted. There are two members that have not attended committee</p> | |

Oakland Transitional Grant Area (TGA)
 Collaborative Community Planning Council
 Serving Alameda and Contra Costa Counties
 Quality Data and Services Committee

| | | |
|-----------------|--|--|
| | meetings and will be taken off the committee roster. | |
| Agenda | <ol style="list-style-type: none"> 1. Co-chair report 2. Approval of agenda & minutes 3. Develop annual committee calendar 4. Open discussion/Set agenda for next meeting. | |
| Adjourn 3:00 pm | | |