

Oakland Transitional Grant Area (TGA)
 Collaborative Community Planning Council
 Serving Alameda and Contra Costa Counties
 Membership and Community Involvement Committee

Date/Time: December 6, 2016

Location Office of AIDS Administration
 1000 Broadway, 3rd Floor, Room 310
 Oakland, California 94612

Members Present: Betty Ubiles, Monica Cross and Carla Wright

Absent: Freddie Smith

Staff Present: Kweli Gibson

TOPIC	DISCUSSION	ACTION
Opening / Call to Order	Meeting was called to order by the co-chair Betty Ubiles at 1:20 pm with a quorum. A moment of silence was observed for those living and lost to HIV/AIDS and for those that are suffering from social injustices.. The agenda was reviewed and the minutes from November 1, 2016 were approved.	
Membership/Recruitment	<p>There were no action items:</p> <p>Membership/Recruitment: The meeting was very productive several presentations for recruitment efforts are planned for January 2017. The list include EBAC, Sister Care and CalPep as a start to the speaker's bureau that the committee has established. Also, there is one applicant waiting approval from the Board of Supervisors. We are hoping to have the approval prior to the December meeting. The orientation is scheduled for Dec. 12th.</p> <p>HRSA seating matrix: The seating matrix is reviewed at each meeting there are now three vacant seats one might be filled with the new member. The main focus for recruitment efforts is PLWH/A.</p>	

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Agenda next meeting	Co-Chair report Recruitment efforts Speakers Bureau/Activities Open discussion/set agenda for next meeting	
Adjourned	3:00 pm.	