



**Minutes Consortium Meeting
Monday, November 14, 2016 10:00-12:00 noon
Supervisor Federal Glover’s Office 315 E. Leland Rd.
Pittsburg, CA**

Present:	
Betty Blackmore Gee- Community Resident	Angela Moore-CCIH
Teri Leichenger-Food Bank Contra Costa & Solano	Kristin Burnett, HIV/AIDS & STD Program
Tracey Walker-HIV/AIDS & STD Program	Karen Schlein- HIV/AIDS & STD Program
Shawny Flores-CCIH	Obiel Leyva – HIV/AIDS & STD Program
S. L. Floyd-Community Resident	Nicole Lapointe, HIV/AIDS & STD Program
Janice Lipniskydabbs-Community Resident	Ervin Garcia, HIV/AIDS & STD Program
Sam Erwin-East County Support Group RCC	Angel Mateo-LifeLong Brookside
Caitlin Sly- Food Bank Contra Costa & Solano	Jessica Osorio- HIV/AIDS & STD Program
Katrina Bill- HIV/AIDS & STD Program	

	Discussion
Call to Order	<p>Obiel Leyva, Education & Testing Manger, called the meeting to order at 10:00 a.m. The meeting began with a moment of silence to remember those individuals that we have lost to HIV/AIDS.</p> <p>Next, introductions were made and the agenda was reviewed. There was no quorum as there was only one voting Consortium member-present. Consortium bylaws require that voting members attend meetings regularly and complete a Form 700 Statement of Economic Interests. Since it is unclear if these steps have been followed, the individuals present can be categorized as having an “Affiliate Membership.” Affiliate membership allows for discussion of Consortium matters and voting on recommendations, however, the vote is non-binding.</p> <p>Approval of the July and September meeting minutes was unanimous.</p>
System of Care Update	<p>Karen Schlein, Outreach Services Manager, provided a budget update. The YWCA provides mental health and substance abuse counseling services, and they have almost expended their budget for mental health counseling. Cabulance, the agency that provides transportation services, is not providing as many rides as planned in this fiscal year. Part of the reason for this is that the Contra Costa Health Plan (CCHP) can provide transportation services to clients who have insurance coverage with them. Since Part A funds should be funds of last resort, we have asked that Medical Case Managers refer clients who need transportation to CCHP thus reducing transportation requests for Cabulance. This will most likely lead to Cabulance not utilizing the entire amount in their contract. At this point of the contract year, we need to determine if we need to reallocate funds to other services.</p> <p>Kristin also gave a staffing update for the HIV/AIDS & STD Program. Katrina Bill, Medical Social Worker II, was introduced and stated that she will work with clients mainly in East County. Jessica Osorio, Deputy Director for the HIV/AIDS & STD Program, was also introduced.</p> <p>Obiel provided an update on testing and prevention. The program is creating new interventions to look at two key populations in HIV prevention: high-risk negative</p>

*Contra Costa HIV/AIDS Consortium
Meeting Minutes
November 14, 2016*

	<p>individuals with a recent sexually transmitted disease diagnosis (syphilis, gonorrhea, and/or chlamydia) and HIV+ individuals who are co-infected with another sexually transmitted disease. Ervin Garcia, Data-to-Care Manager and Tracey Walker, Senior Disease Intervention Specialist, reported that our staff will be contacting these individuals directly to make sure that they are connected to care, offer them risk reduction services, and discuss PrEP as option for high-risk negative clients and negative partners of HIV+ individuals. They shared the scripts that have been developed to use with these clients and will be asking for input and assistance from Consortium participants as we implement these interventions.</p>
Integrated Prevention and Care Plan	<p>Obiel reported that the Oakland Transitional Grant Area Integrated HIV Prevention and Care Plan 2017-2021 required by the federal government as part of our Ryan White Funding has been completed. He has sent an e copy to Consortium participants. We will use the goals and objectives in the plan to guide us in our efforts to address the HIV crisis by integrating prevention and care to serve all residents of our region.</p>
RFP Update	<p>Kristin Burnett, Client Services Manager, gave an update on the Request for Proposal (RFP) process for FY 17/18. She reported that we received no proposals for Behavioral Health (mental health and substance abuse counseling) and only one proposal from Lifelong Brookside for Medical Case Management. Next steps, a review panel made up of public health professionals will make recommendations on the one proposal received. Funding announcement will be on December 5, 2016. Award will be for next fiscal year March 1, 2017 to February 28, 2018. As far as Behavioral Health Services, Kristin and Karen will approach Contra Costa Behavioral Health Services to see if they can partner with us to offer these services to our clients.</p>
Consortium Membership	<p>Obiel led a discussion on the membership of the Consortium. Each agency that is funded by the HIV/AIDS and STD Program is expected to send at least one representative to Consortium meetings. An agency can send as many representatives as they want, but in voting matters, each agency will have only one vote. Community members interested in being part of the Consortium must fill out an Affiliate Member Registration Form and Complete a Form 700 Statement of Economic Interests. Obiel will follow-up by sending all participants a copy of the current Consortium bylaws and suggestions on this process can work.</p>
Services Discussion	<p>Staff from each funded agency present provided an update on their services:</p> <ul style="list-style-type: none"> • Food-Extra helpings program numbers are increasing slowly. • Housing-It is a difficult time for find housing for clients. The number of available HOPWA units is low, landlords are moving away from renting to Section 8 recipients, and there are long waitlists. The Housing Advocates are supporting those clients who are housed to stay where they are at this time. They also discussed how paying application fees is also a problem for some clients. Some landlords require a fee to process an application. If a client submits three or more applications, this can become very expensive. They asked if HOPWA funds can be used to pay for application fees. Obiel will look into this. • Support Groups-Sam reported that the East County Support Group is going well. They usually have 6-8 attendees and have had speakers come to talk to the group about various issues important to clients, housing, medication adherence, risk reduction, etc. Betty reported that she may start the group at NHNR in the future. She may host a meeting for the holidays.
Public Comment	<p>None.</p>
Announcements	<p>RCC is offering a PrEP education workshop in Spanish on December 14, 2016 from 7-8pm for community residents on Wednesday December 14, 2016 from 7-8 pm at the Community Presbyterian Church 200 East Leland Rd. Pittsburg, CA. A flyer will go out soon.</p>
Adjourned	<p>Meeting adjourned at 11:10</p>
Next Meeting	<p>Monday, January 9, 2017 from 10-12 noon, location TBD.</p>