



# Oakland Transitional Grant Area (TGA)

COLLABORATIVE COMMUNITY PLANNING COUNCIL

*"Serving Alameda and Contra Costa Counties"*

## CCPC MEETING MINUTES

Wednesday, January 27, 2016

1:00 pm – 4:00 pm

Office of AIDS Administration

1000 Broadway, 5th Floor Oakland, CA 94607

Liam Galbreth, Co-Chair

Nilda Rodriguez, Co-Chair

### I. CALL TO ORDER

The meeting was called to order by Co-Chair, Liam Galbreth at 1:07 p.m., who began by welcoming and introducing the new (and returning) CCPC members: Loris Maddox, Betty Ubiles, Keisha Willard, Carla Wright, and Trina Walker (HOPWA representative). Co-Chair Galbreth then called for general introductions of the CCPC members and guests and a brief moment of silence to honor those affected and/or impacted by HIV/AIDS. Keisha Willard read the Mission statement. The Group Norms were read by Carla Wright.

#### MEETING ATTENDANCE

##### PLANNING COUNCIL MEMBERS:

Eric McCann

Monica Cross

Carla Goad (Contra Costa)

Lois Bailey-Lindsey

Will Walker

Keisha Willard

Betty Ubiles

Liam Galbreth, (Co-Chair)

Loris Mattox

Phoenix Smith (OAA Grantee Rep)

Trina Walker

Loren Jones

Milton Hadden

Carla Wright

##### Absent Member(s):

##### Staff:

Marjorie Katz (State OAA)

Fred Smith

Nilda Rodriguez

Cynthia Carey-Grant

Nydia Morales

##### Council Support

Patricia Sweetwine

Shirley Prothro

Kweli Gibson

Elena Vaca

Alma Williams

##### Community/Guests:

Roy Quinata

Raymond Brickhouse

Freddie Smith

Theodora Marzouk

Kelly Stemple

Tania Cork

## II. AGENDA REVIEW AND APPROVAL

Carla Goad moved for an approval of the Agenda for the January 27, 2016 meeting. Monica Cross seconded the motion. The *Action: 1601-CCPC-01* was approved.

## III. REVIEW AND APPROVAL OF THE MEETING MINUTES

Loren Jones moved to approve the November 18, 2015 CCPC Meeting Minutes with corrections. Carla Goad requested changes on Page 4, and Phoenix Smith requested wording changes within the Grantee Report. Eric McCann seconded the motion. The *Action: 1601-CCPC-02* was approved with one abstention. (*see Motion Appendix*)

## UNFINISHED BUSINESS (refer to Appendix for Motions)

## IV. GRANTEE REPORT UPDATE

*(Phoenix Smith, OAA Program Manager/Grantee Representative, presented her report.*

*Highlights of her presentation included:)*

- Phoenix Smith was formerly announced as the Interim/Acting Director of the Office of AIDS. She explained that in her role she will manage only Ryan White Care Act services.
- The Medical Nutrition Therapy RFP process has been completed and two contracts will be awarded. The public notifications will be made soon.
- There is a new support person on the Epidemiology team, Janet Tang. She will work with the internal linkage team to improve linkage and retention activities.
- The OAA and HOPWA MOU is still being reviewed. Hopefully the process will be completed by March 2016.
- Lenny Green, the HRSA Project Officer, has informed OAA that HRSA is working to schedule a site visit for sometime in late March or early April.
- There was an approval of the carryover funds request.

**"A question was raised about how agencies could be notified ahead of time?"**

*Dr. Moss and I will be addressing the Executive Committee about questions around how this process works at an upcoming meeting.*

**"Do we have a process now of linking homeless people on the streets and in shelters - how do you do that...and how do you maintain confidentiality both ways?"**

*Well, as you know, we fund the agencies that have linkage to care with systems connecting to shelters and other providers for homeless persons - so that is their role. As an example, with our new epidemiologist if we get information on a person that has been tested and has not been to the Doctor, we can provide follow up and may find that the person is homeless.*

- The services of the Alameda County Legislative Office includes information on all public health related legislation passed and signed into law. Contact information to access the summary document is noted in the report.
- Today and tomorrow, Dr. Neva Chaupette is conducting a training on "Navigating Complex Cases." There needs to be an RSVP.

## V. REPORTS: STANDING COMMITTEE CO-CHAIRS AND MANDATED CATEGORY REPRESENTATIVES (*Action Items Only*)

## **PLWHA**

*(No Action Items) - We will have elections for the Chair in February; working on upcoming educational luncheon series.*

## **MEMBERSHIP**

We will be interviewing potential candidates on February 2, 2016 and we have also placed an ad in the East Bay Express.

## **QUALITY DATA & SERVICES**

*(No Action Items)*

## **CONTRA COSTA**

*(No Action Items) - The transition with the new Legal Services provider began December 1, 2015 and this is going smoothly. The Unduplicated Clients and Units of Service Report reflect data for 83 percent of the program year. The next Consortium Meeting will be on March 14, 2016.*

## **STATE OFFICE OF AIDS**

*(See Written Report)*

## **PART C**

*(No Report)*

## **HOPWA**

*(No Report)*

## **PART D**

*(No Report)*

## **PREVENTION**

*(No Report)*

## **VI. REPORT ON DECEMBER TRAINING**

Co-Chair Galbreth provided a brief check-in and review of Dr. Cadet's written Training Report. The details were previously reviewed and discussed at the Executive Committee meeting. There is a primary recommendation referring to some confusion or disconnect between the CCPC's Mission and the Values Statements that suggests members should come together to spend more time and focus on ensuring that everyone is clear. Time will be directed to address the specific points mentioned in the report at the February 24, 2016 meeting. Co-Chair Galbreth also encouraged CCPC members to get the word out to the community/public that this discussion is planned and to invite them to attend and participate. Comments:

*"I believe that this was one of the best retreats that I experienced?"*

*"Communication was one of faux pas displayed on the exercise that we did. So it would help if we communicated more transparently with each other and maybe supported each other better."*

*"Maybe we could spend some time in the future reflecting on 'our flaws' and maybe recreate the list."*

*"Was the timeline that we created included in the notes? It seemed like that was helpful for all us to see."*

*"I'm not sure what this means in her report, but it says "One thru six images..." I'm not sure, nor have I received any photos. So perhaps we should reach out to Dr. Cadet to see if there are photos."*

*Milton: "Just to be clear, I did ask her assistant, specifically, as she was throwing the papers away if a photograph had been taken and her assistant said that a photograph would be taken. So, I was under the expectation that one would be available. There was nothing available."  
(Pat Sweetwine agreed to follow-up with Dr. Cadet on the availability of other supporting documents and/or photos from the training.)*

## **NEW BUSINESS**

### **VII. PARTNER NOTIFICATION PROGRAM**

Kelly Stemple of OAA's Community Health presented on the historical 15 year operation of the partner services program. He briefly explained how the program operates.

*"If I am with a partner, and we are the only two who sleep together intimately, and I get an anonymous contact from you saying that I may have been exposed how then is that anonymous or, how might that prevent any physical abuse happening between the time I receive this and I become outraged - and then contact my partner?"*

*First of all, if there is any threat of domestic violence, we cannot do the third-party notification.*

*"What if I don't tell you (as the infected person) that I'm in that type of abusive relationship?"*

*As the infected person unless they tell me through my questioning, or if they say they feel uncomfortable about the partner being informed I have no idea how that client is going to react. But I am prepared to offer testing assist that client with any issues they may have.*

*(Carla Goad provided information on the three practices used in partner notification services in Contra Costa County.)*

*"Is there a way in Alameda County that, in partnership with other Medical Case Managers, there is a comprehensive way of looking at who has had this service and how to continue to offer it throughout their engagement in services?"*

*To my knowledge, there are trained staff at each community clinic. You are right, it is part of the continuum of care and it is an important conversation that medical staff should have with their clients.*

*(It was also noted that during contract monitoring and chart reviews, Program Managers note whether or not Medical Case Managers have had a discussion with clients around partner services. The main barrier has always been indicated as Providers - not clients - talking about their partners. The data around persons who do not know their HIV status supports this.)*

The discussion continued with emphasis on tools, special concerns, additional challenges faced in treatment/care/service linkages, follow-up, and other important factors around partner notification.

*"What about a young man who lives at home and wanted to disclose to his parents. Would you be involved in anything like that?"*

*I could be, if the client and I had that kind of relationship I could be there to provide support and answer any questions the parents or family may have. But, he would have to make the initial disclosure.*

**"What does confidentiality look like within the partner services framework?"**

*There is no way that I can ever disclose the sources that led me to a person and/or their name. If the information comes from a clinic or CBO, I would not have the original client's name, anyway. It is an issue of trust and legality...I will never discuss any names, details, etc. with anyone.*

**"There was a training on partner services a few years ago, and I was wondering if that would be something that could be offered again?"**

*We actually have flyer out now for our first training in probably 4 years - February 9th and 10th - and there will probably be another in about 6 months, depending on the need.*

**"How do you get a young adult into care and not disclose to their parents?"**

*By law, I cannot disclose on anyone over the age of 12.*

#### **VIII. UPDATE ON REQUEST FOR FINANCIAL REPORTS**

Co-Chair Galbreth updated members about the status of discussions among the Executive Committee on how better to address the challenges identified in receiving these reports. The Committee is continuing to have discussion about this matter and more updates will be forthcoming.

#### **IX. REVIEW OF UPDATED CCPC WEBSITE**

Pat Sweetwine led this presentation and asked members to review particular documents included in handout materials. During her slide demonstration, she covered each aspect of the new site and its features.

**"So are the Bylaws on there? And what about the 5-year Plan? Will people know how important that is, or that we want them to get involved - should it be reworded or a different color?"**

*(Various members responded)*

**"Is there any way we could communicate with each other on the site?"**

*There currently is no feature that allows this.*

**"There are a lot of things we could do, but who is in charge of making changes and keeping it up. So who does that?"**

*We have a Web Designer who makes the updates and changes and keeps the information timely.*

**"Is there a committee that decides how/what is posted on the website?"**

*There is no committee that does this.*

**"What exact information would be included about the members? Would that be helpful?"**

*It is important to remember that all information posted is public. Some persons have expressed that they do not want certain personal information disclosed (e.g., cell phone, affiliations, etc).*

**"Would it be helpful to put the HRSA link on there as well?"**

**"Under members, what are the parameters for the information to be included? Could I include links to other things that I do?"**

*No...there are other social networking sites that would better serve this.*

## **X. COMMUNITY/PUBLIC COMMENTS**

*(No comments noted)*

## **XI. ANNOUNCEMENTS**

Loris Mattox read a report on the latest legislation around the lifting of the (partial) ban on Federal funding for needle exchange, that was recently signed by President Obama. This focuses on everything but the purchase of syringes. Additionally, HEPPAC just filled positions that will support its countywide program to reach Opiate users. There is an open position for a Drop-In Center worker. Please contact the agency for details. HEPPAC's street outreach program is collaborating with the ROOTS Clinic to provide an actual Physician to perform street medicine with the outreach team. An article was featured in the Tribune (over the weekend) highlighting information about the basics of this outreach medical program.

Trina Walker announced that Alameda County just launched a program known as the STRMU (Short-Term Rent/Mortgage and Utility) Assistance Program which is designed to prevent homelessness. The program is for people who are currently housed, with HIV and/or AIDS and need assistance to prevent them from becoming homeless. There are caps (maximums) on the subsidies allowed. Handouts are available with all pertinent contact information and more program details.

Betty Ubiles invited Trina Walker to attend an upcoming PLWHA Committee meeting to also make this announcement and explain the program offerings.

**"Could this information be added to the website - like to a bulletin board?"**

**"Loris, are you saying that needle exchange programs will no longer be funded?"**

*Syringe exchange programs are not allowed to use Federal funding - however they utilize other funding like County, foundations, etc. Alameda County OAA has been the primary funder for the syringe exchange programs in both Alameda and Contra Costa counties for a very long time. So with the ban now lifted, but no new money added, Federal funding can now be used to provide support - other than syringe purchases.*

## **XIII. ADJOURN**

With no other business tabled for discussion, Monica Cross moved to adjourn the meeting at 2:00 pm. Lois Bailey-Lindsey seconded the motion. The *Action:* 1601-CCPC-03 was approved.

## MOTION APPENDIX

- **1601-CCPC-01: Motion Adopted**  
Carla Goad moved to approve the January 27, 2016 meeting Agenda. Monica Cross seconded the motion.
- **1601-CCPC-02: Motion Adopted**  
Loren Jones moved to approve the November 18, 2015 CCPC Meeting Minutes with corrections. Eric McCann seconded the motion. There was one abstention. Carla Goad requested that on Page 4 - under Item VII, in the second line of italicized print, the wording "*3-4 service organizations*" be changed to read: "*3-4 service categories.*" On the next line, the wording "*city-vans*" be changed to read (only): "*vans*" (removing the word "*city*")  
Phoenix Smith requested that on Page 2 - under Item IV, the Grantee Report Update, 1st bullet should clarify that: *There is not a "hold" on the "Therapeutic Monitoring Program" and Contra Costa County Lab is still the lab running the tests. There were only discussions about transferring aspects of that service to Alameda County Lab.*
- **1601-CCPC-03: Motion Adopted**  
Monica Cross moved to adjourn the meeting at 2:00 p.m. Lois Bailey-Lindsey seconded the motion.