

Oakland Transitional Grant Area (TGA)  
 Collaborative Community Planning Council  
 Serving Alameda and Contra Costa Counties  
 Membership and Community Involvement Committee

Date/Time: September 6, 2016

Location Office of AIDS Administration  
 1000 Broadway, 3<sup>rd</sup> Floor, Room 310  
 Oakland, California 94612

Members Present: Betty Ubiles, Monica Cross and Freddie Smith

Absent: Carla Wright

Staff Present: Kweli Gibson

| TOPIC                   | DISCUSSION   | ACTION |
|-------------------------|--|--------|
| Opening / Call to Order | Meeting was called to order by the co-chair Betty Ubiles at 12:45 pm with a quorum. A moment of silence was observed for those living and lost to HIV/AIDS and for those that are suffering from social injustices.. The agenda was reviewed and the minutes from August 2, 2016 were approved.  |        |
| Membership/Recruitment  | <p><b>ONE ACTION ITEMS: CCPC has an opportunity to present to the public every Thursday from 4-6pm on Berkeley Liberation Radio Station 104.1FM asking for volunteers.</b></p> <p><b>Membership/Recruitment:</b><br/>         As always recruitment was the topic of discussion. The speakers bureau is still in the developmental stage. It was mentioned that committee meetings and general monthly meetings should be held in various locations throughout the community. Interviews did not take place they will be held on October 4, 2016 each applicant had personal reasons why they could not attend. It was mentioned that a previous committee member has been reinstated.</p> |        |

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|                            |   |  |
|----------------------------|---|--|
|                            | <p><b>HRSA seating matrix:</b><br/>         The seating matrix is reviewed at each meeting there are two vacant seats and all new members have been seated. The main focus is PLWH/A.</p> |  |
| <p>Agenda next meeting</p> | <p>Co-Chair report<br/>         Recruitment efforts<br/>         Interviews might have one (not sure)<br/>         Open discussion/set agenda for next meeting</p>                        |  |
| <p>Adjourned</p>           | <p>3:00 pm.</p>   |  |