

Oakland Transitional Grant Area (TGA)  
 Collaborative Community Planning Council  
 Serving Alameda and Contra Costa Counties  
 Membership and Community Involvement Committee

Date/Time: May 3, 2016

Location Office of AIDS Administration  
 1000 Broadway, 3<sup>rd</sup> Floor, Room 310  
 Oakland, California 94612

Members Present: Betty Ubiles, Freddie Smith, Monica Cross and Carla Wright

Staff Present: Kweli Gibson

TOPIC	DISCUSSION	ACTION
Opening / Call to Order	Meeting was called to order by the co-chair Betty Ubiles at 1:00 pm with a quorum. A moment of silence was observed for those living and lost to HIV/AIDS and for those that are suffering from social injustices.. The agenda was reviewed and the minutes from April 5, 2016 were approved.	
Membership/Recruitment	<p><u>NO ACTION ITEMS:</u></p> <p><b>Membership/Recruitment:</b>          Again the main subject for the meeting was how to recruit more PLWH/A therefore, this meeting was centered around recruitment efforts. One applicant was interviewed a previous CCPC member that was approved by the Membership Committee and the interim Director of the Office of AIDS Administration. An orientation will be conducted within the next few weeks and this person will be able to be seated at the May meeting once approval come from the Board of Supervisors.</p> <p><b>HRSA seating matrix:</b>          The seating matrix is reviewed at each meeting there are three vacant seats and all new members have been seated. There will be only two vacant seats if the applicants are approved and seated in</p>	

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	May. The main focus is PLWH/A.	
Agenda next meeting	Co-Chair report Seating matrix Recruitment efforts Open discussion/set agenda for next meeting	
Adjourned	3:00 pm.	