



People Living with HIV/AIDS (PLWH/A) Committee Meeting
Tuesday, February 16, 2016
2:00 pm to 4:00 pm
Minutes

I. CALL TO ORDER

The meeting was called to order at 2:01 pm by Co-Chair Loren Jones.

II. MEETING ATTENDANCE

Committee Members:

Loren Jones, Co-Chair	Fred Smith	Nydia Morales
Ron Lewis	Michael Buck	Michael Buck

Absent: Nilda Rodriguez, medical leave of absence

Office of AIDS Administration: Lorenzo Hinojosa

Facilitation Staff: AWorks

III. AGENDA REVIEW AND APPROVAL

Nydia Morales moved and Fred Smith seconded the motion to approve the February 16, 2016 agenda. The agenda was approved by Motion #1602-PLWHA-01.

IV. MINUTES REVIEW AND APPROVAL

Fred Smith moved and Nydia Morales seconded the motion to approve the November 17, 2015 meeting minutes. The minutes were approved Motion #1602-PLWHA-02.

V. UNFINISHED BUSINESS

- **Educational Series:** The educational series provides an opportunity for outreach to PLWHA's for participation on the CCPC and the Standing Committee, while providing education. Michael Buck coordinated the educational events in 2016. He presented the following report for the 2016 educational series.

- ✓ May 17, 2016: Michael Battistessa, VIIV
Topic: HIV and STI
- ✓ June 21, 2016: Pamela Casey will identify a speaker and report back. PLWHA agreed to pay the cost of food for the educational session.
Topic: HIV and Nutrition
- ✓ July 19, 2016: Keith Waltrip, Gilead
Topic: HIV and Aging
- ✓ August 16, 2016: Keith Waltrip, Gilead
Topic: HIV Med and Understanding Labs
- ✓ September 20, 2016: Keith Waltrip, Gilead
Topic: Newly HIV Diagnosed



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- ✓ October 18, 2016: Michael Battistessa, VIIV
Topic: HIV Mental Health, Depression and Substance Use
- ✓ November 15, 2016: Keith Waltrip, Gilead
Topic: HIV and Hep-C

Action: Michael Buck has confirmed the presenters and training dates. We will develop one marketing brochure to be distributed electronically and develop distribution cards for handout. AWorks will followup with each presenter to confirm the dates and times for the presentation.

- **FY 2016-17 PLWHA Committee Chair and Co-Chairs voting:** The official ballots were distributed at the meeting asking all members to vote for one chair and unlimited number of co-chairs of the PLWHA Committee. Loren Jones as voted as the Chair of PLWHA Committee, and Fred Smith was voted as Co-Chair of the PLWHA Committee. Fred may not be able to serve as the Co-Chair.
- **Comprehensive Plan Discussion:** Robert Whirry, Consultant for the Office of AIDS Administration, was contracted to develop the 5 year comprehensive plan due this year. Robert met with the PLWHAs to receive their input on comprehensive plan and areas PLWHAs identify as need.
- **Policy Education Update:** Loren reported the following:
 - ✓ The President signed the last budget. There were no real changes that impact PLWHAs.
 - ✓ An email was sent to several community leaders complaining about the funds that allocated by the CCPC to advertise for CCPC membership in the local paper, instead of using those funds for PWAs. A recruitment plan was developed including: Contacting Peralta College for appearing in there newsletter and other venues at the colleges, radio show, contacting a reporter for the Post newspapers to be part of the weekly column and newspaper ads and flyers to be distributed to all CCPC members. The Planning Council directed the support staff to place the ad and allocated the funds in the budget. Loren Jones will provide a copy of the email to the Executive Committee at the next meeting.

VI. MOTIONS (Refer to the Appendix for the complete motion)

- 1602-PLWHA-01: Motion Adopted
- 1602-PLWHA-02: Motion Adopted
- 1602-PLWHA-03: Motion Adopted



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VII. GRANTEE STAFF REPORT

- Lorenzo Hinojosa presented the Grievance Report. There is one active grievance that was recently resolved.
- HRSA Project Officer has delayed his visit to the OAA. The OAA will release confirmed dates to the CCPC as soon as the visit is rescheduled.
- The OAA is currently working on new contracts due to start March 1, 2016.

VIII. FINANCIAL REPORT

No report.

IX. ACCEPTANCE OF THE AUDIT REPORT

Not applicable.

X. OTHER REPORTS

There were no other reports presented.

XI. PUBLIC COMMENT AND ANNOUNCEMENTS

No public comment or announcements.

XII. ADJOURNMENT

Fred Smith moved and Nydia Morales seconded the motion to adjourn the meeting. Motion #1602-PLWHA-03 was approved.

XIII. NEXT PLWHA Committee Meeting:

Tuesday, March 15, 2016
2:00 pm to 4:00 pm
Office of AIDS Administration
1000 Broadway, 3rd Floor, Suite 310
Oakland, California



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APPENDIX:

- **1602-PLWHA-01: Motion Adopted**
Nydia Morales moved and Fred Smith seconded the motion to approve the February 16, 2016 agenda. The agenda was approved by Motion #1602-PLWHA-01.
- **1602-PLWHA-01: Motion Adopted**
Fred Smith moved and Nydia Morales seconded the motion to approve the November 17, 2015 meeting minutes. The minutes were approved Motion #1602-PLWHA-02.
- **1602-PLWHA-02: Motion Adopted**
Fred Smith moved and Nydia Morales seconded the motion to adjourn the meeting. Motion #1602-PLWHA-03 was approved.