

Oakland Transitional Grant Area (TGA)
 Collaborative Community Planning Council
 Serving Alameda and Contra Costa Counties
 Membership and Community Involvement Committee

Date/Time: February 2, 2016

Location Office of AIDS Administration
 1000 Broadway, 3rd Floor, Room 310
 Oakland, California 94612

Members Present: Betty Ubiles, Freddie Smith, Monica Cross, Milton Hadden

Staff Present: Kweli Gibson

TOPIC	DISCUSSION	ACTION
Opening / Call to Order	Meeting was called to order by the co-chair Milton Hadden at 1:00 pm with a quorum. A moment of silence was observed for those living and lost to HIV/AIDS and for those that are suffering from social injustices.. The agenda was reviewed and the minutes from January 5, 2016 were approved.	
Membership/Recruitment	<p>The business part of the meeting was brief with a report from the Executive Committee and report back from each committee member regarding their recruitment assignments. It was reported that the new Chancellor of the Peralta Community Colleges and/or his Chief of Staff will visit an Executive Committee or CCPC meeting.</p> <p>All members of CCPC received copies of the membership application and the ad/flyer to enhance their recruitment efforts. The ad will run in the East Bay Express newspaper for three consecutive weeks. The Berkeley Liberation radio station is available as needed for recruitment efforts or to talk about the importance of CCPC to the community.</p> <p>One applicant was approved by the Membership Committee and the Interim Director of OAA. Once the approval is back from the Board of Supervisors an orientation will take place and the new member will be seated in March.</p>	

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HRSA mandated seating matrix	The seating matrix is reviewed at each meeting there are three vacant seats all new members are seated. PLWH/A and youth are the priority for recruitment efforts.	
Agenda next meeting	Co-Chair report Seating matrix Recruitment efforts Open discussion/set agenda for next meeting	
Adjourned	3:00 pm.	