

Oakland Transitional Grant Area (TGA)
 Collaborative Community Planning Council
 Serving Alameda and Contra Costa Counties
 Membership and Community Involvement Committee

Date/Time: January 5, 2016

Location Office of AIDS Administration
 1000 Broadway, 3rd Floor, Room 310
 Oakland, California 94612

Members Present: Betty Ubiles, Freddie Smith, Monica Cross, Milton Hadden
 and Michael Lee

Staff Present: Kweli Gibson

| TOPIC | DISCUSSION | ACTION |
|-------------------------|--|--------|
| Opening / Call to Order | Meeting was called to order by the co-chair Milton Hadden at 1:10 pm with a quorum. A moment of silence was observed for those living and lost to HIV/AIDS and for those that are suffering from social injustices.. The agenda was reviewed and the minutes from December 1, 2015 were approved. | |
| Co-Chair report | There was a very brief report from the Executive Committee it was reported that the majority of the meeting was centered around the retreat. There was also discussion regarding the approval of extensions and the reinstatement of one of the members. | |
| Membership/Recruitment | <p><u>ACTION ITEMS:</u></p> <p>1. Approval of recommendation from committee to seat new member who inadvertently missed the November meetings but has attended all meetings and retreat.</p> <p>2. Using social media for recruitment and information regarding CCPC. Facebook and Periscope.</p> <p>To date there is one applicant for CCPC to be interviewed in February if more applications are received they will also be interviewed in February.</p> | |

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| | A recruitment plan was developed each committee member has committed to various activities: Contacting Peralta College for appearing in there newsletter and other venues at the colleges, radio show, contacting a reporter for the Post newspapers to be part of the weekly column and newspaper ads and flyers to be distributed to all CCPC members. | |
| HRSA mandated seating matrix | The seating matrix is reviewed at each meeting there will be three vacant seats once all new members are seated at the January meeting. The main focus is PLWH/A. | |
| Agenda next meeting | Co-Chair report Seating matrix Recruitment efforts/interview Review ad for newspapers Open discussion/set agenda for next meeting | |
| Adjourned | 3:00 pm. | |