

Oakland Transitional Grant Area (TGA)  
 Collaborative Community Planning Council  
 Serving Alameda and Contra Costa Counties  
 Membership and Community Involvement Committee

Date/Time: February 7, 2017

Location Office of AIDS Administration  
 1000 Broadway, 3<sup>rd</sup> Floor, Room 310  
 Oakland, California 94612

Members Present: Betty Ubiles, Freddie Smith and Carla Wright

Absent: Monica Cross

Staff Present: Kweli Gibson

TOPIC	DISCUSSION	ACTION
Opening / Call to Order	Meeting was called to order by the co-chair Betty Ubiles at 1:20 pm with a quorum. A moment of silence was observed for those living and lost to HIV/AIDS and for those that are suffering from social injustices.. The agenda was reviewed and the minutes from January 3, 2017 were approved.	
Membership/Recruitment	<p><b>ONE ACTION ITEMS: Membership requirements (Letter of Interest)</b></p> <p>Membership/Recruitment:            A very productive meeting, the main business and discussion was the recruitment event that will take place on February 17, 2017. Posters and fliers were discussed and will be distributed at various locations in Alameda county. We are still waiting on the confirmation of the recent applicant that has completed all membership requirements.</p> <p>HRSA seating matrix:            The seating matrix is reviewed at each meeting there are now three vacant seats. The main focus for recruitment efforts is PLWH/A.</p>	
Agenda next meeting	Co-Chair report Recruitment efforts Speakers Bureau/Activities Open discussion/set agenda for next meeting	
Adjourned	3:00 pm.	