



# Oakland Transitional Grant Area (TGA)

## COLLABORATIVE COMMUNITY PLANNING COUNCIL

“Serving Alameda and Contra Costa Counties”

[www.HIVCCPC.org](http://www.HIVCCPC.org)

### MEMBERSHIP & COMMUNITY INVOLVEMENT COMMITTEE MEETING

**Date:** Tuesday April 4th, 2017      **Time:** 1:00pm-3:00pm  
**Location:** Office of AIDS Administration (OAA) 1000 Broadway St. 3<sup>rd</sup> Floor Room  
 310 A&B Oakland, CA 94607  
**Members present:** Betty Ubiles, Freddie Smith, Monica Cross and Carla Wright  
**Staff:** Tatiana & Akilah  
**Guest:** Phionex

### MINS

Topic:	Discussion:	Action:
Opening/Call to order	Meeting was called to order by the co-chair Betty Ubiles at: 1:32 pm with a quorum. A moment of silence was observed for those living and lost to HIV/AIDS and for those that are suffering from social injustices. Mission statement was read and round table introduction took place. The agenda was reviewed and the minutes from January 3, 2017 were approved by Freddie Smith and Carla Wright second the motion.	
Membership/Recruitment	Caral announced that she is representing herself and no longer an organization.   Interviews for new members will take place in May. Phoenix is unavailable from the 8-13th.	
Discussion	Combining Mmbr & PLWH/A committees   Percentage of HIV individuals at the table must be 33%.   Request for all committees to recruit   Research of committee member status and a letter sent out to inform members of their status and expectations.   Adding more information regarding recruitment on the website   Create poster boards for the acronyms   Monica: radio station 104.1FM from 4-6 and utilizing it for discussion and recruitment   Committee blur: creating documentation that allows for all committees to be in uniform with distribution material but also address what each committee addresses individually.   Online forms so that the community can submit their interests.   Calgrant transportation: Phoenix is over the grant   Partners for the for the next Townhouse event   Pharmaceutical companies providing funds for Townhouse event and event equipment setup (tables)   Update on membership application	start recruitment and ask that members start promoting.   Committee/support moving forward with planning next event bringing up the attendance   Letter will be sent out to -
Agenda next meeting	Interviewing applications   Member expectation letter	
Adjourned	Carla adjourned the meeting and Monica second the motion	

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