



Oakland Transitional Grant Area (TGA)

COLLABORATIVE COMMUNITY PLANNING COUNCIL

“Serving Alameda and Contra Costa Counties”

CCPC MEETING MINUTES

Wednesday, March 22, 2017

1:00 pm – 4:00 pm

Office of AIDS Administration (OAA)

1000 Broadway St., 5th Floor - Room 5000A

Oakland, CA 94607

Eric McCann, Co-Chair

Raymond Brickhouse, Co-Chair

I. CALL TO ORDER

The meeting was called to order at 1:30 p.m. by Raymond Brickhouse, who asked the members and guests to introduce themselves. He then asked for a moment of silence in honor of those affected and impacted by HIV/AIDS. The Mission Statement was read by Eric McCann. Keisha Willard read the Group Norms and Values.

MEETING ATTENDANCE

Planning Council Members:

Lois Bailey-Lindsey	Eric McCann, Co-Chair
Raymond Brickhouse, Co-Chair	Jessica Osorio (Contra Costa)
Monica Cross	Freddie Smith
Liam Galbreth	Phoenix Smith (Grantee, Alameda)
Loren Jones	Trina Walker
Sharisse Kemp (Marjorie Katz rep.)	Keisha Willard
Loris Mattox	

Absent Planning Council Members:

Nydia Morales
Betty Ubiles
Carla Wright

Staff:

Akilah Cadet
Tatiana Larkin

Community Members/Guests:

Rama Franklin	Shelly Stinson
Fredrica Robinson	Teresa Gladney
Alaina Klene	Regan Richardson
Lorenzo Hinojosa	Carmen Foster
Shelia Hall	Barbara Green-Ajufo

II. AGENDA REVIEW AND APPROVAL

The following additions were asked: Add Contra Costa to the Grantee Report as a standing item, write out presenter names, remove the Contra Costa Allocations meeting visit as not CCPC members attended (Phoenix Smith); Add Values and Group Norms to the agenda (Eric McCann). Eric McCann motioned to approve the Agenda for the March 22, 2017 CCPC meeting with the requested changes. The motion was seconded by Liam Galbreth. The *Action: 1703-CCPC-01* was approved.

III. REVIEW AND APPROVAL OF THE MEETING MINUTES

Freddie Smith motioned to approve the February 22, 2017 meeting Minutes. Co-Chair Eric McCann seconded the motion. The *Action: 1703-CCPC-02* was approved.

UNFINISHED BUSINESS (Refer to the Appendix for Motions)

IV. GRANTEE REPORT/UPDATE (please review reports)

OAA/ALAMEDA COUNTY, Phoenix Smith (see written report)

- New Site visit date: HRSA Project Officer, Lenny Green, will be here to conduct a site visit during the week of May 8-12. Will need council members available including corrective action plans.
- 90% of agencies have their contracts and can invoice which is a huge difference than past years.
- Main medical service providers lost key case management staff (most staff) resulting in challenges. Evident about our network being fragile which creates challenges in service deliver.
- Several agencies that provide psychosocial support are not using funds. With CCPC voting for more money in this area, OAA is doing closer monitoring of the areas to assure that they have the capacity to spend funds. OAA will review and if the agency is unable, they will redistribute funds.

Why are the funds not being spent? What changed?

Regarding the agency, not sure, but for psychosocial support the agencies were not providing the service even when they were given the money. CCPC can ask for a report around that, but I cannot explain why it's happening.

I would like to know why this is happening?

I will request a report without agency names and have it at the next council meeting.

- Minority AIDS Initiative (MAI) Contract extended for one year due to the limited capacity of OAA to release an RFP. The RFP must go out this year, CCPC needs to determine the priority communities to fund. Previous years have been young women of color and men having sex with men. Due to the history of the funding, it will be important to be strategic with how the funds are distributed. HRSA will be looking at MAI to assure we have it together. OAA tends to wait until the fund allocation process, but OAA would like to know the areas by April or May in order to release the RFP in the Fall.
- Recommended that the Planning Council provide a written statement to HRSA. It is not required but preferred by OAA.

I would like a copy of the letter you are speaking of; do not have what you are referencing.

Although it has been distributed previously and provided to Sweetwine Consulting, I will provide Dr. Cadet a copy of the letter to assure you have it.

Need to make sure MAI funding is data driven. So if it is done earlier we want to make sure we have access ahead of time to make an earlier decision.

I can make a request for the new data and I think a new report is out to be in alignment with making a decision.

- A Prevention Section has been added to the standing Grantee/OAA report.
- Prevention Update: Just went through and RFP for PrEP navigation. A question was asked about medication, and we cannot pay for that. Funds are to link people, high risk negative people with PrEP. There is a move to have a PrEP DAP program, PrEP drug assistance program, about a year in the making. Two local agencies that will be prioritizing MSMs, preferably of color, and the Transgender population. Shelly Stinson; The HIV Prevention Planning Committee shared that each contractor is sitting on the committee to represent the community, almost 100%. The next meeting is on April 10 at 1:30pm on the 3rd floor. We are finalizing the committee operating procedures. We will rotate the responsibilities of presenting at this conference and will be giving out an RFP in

Jan 2018. We will be reporting out to the council our objectives in regards to the Integrated Plan; Juvenile Hall: Provide safer sexual health to the residents. Currently in planning phase. We will be moving towards Results Based Accountability (RBA) language and SMART objectives. Currently we are working on a pilot project around PrEP and social media.

I asked at the last meeting if you have any data on the effectiveness of PrEP in Alameda. Do you have it?

No Currently there is no way to see how effective it is in Alameda as patients go to private doctors. We will not know how or when we will get it.

- There will be a webinar on Planning Councils provided by HRSA. OAA will host an in person meeting to listen to the webinar.
- OAA produced the first ever contract manual was given to the contractor and copies were provided to the co-chair.

Is there an electronic copy, if not can it be scanned?

It's in the plans, but not at the moment.

CONTRA COSTA, Jessica Osorio

- Finished our client satisfaction surveys with 200 surveys collected. Hope to present in April on client feedback and medical case management contracted services.
- 5 new membership applications were collected for the consortium meeting and we are hoping to get more. Still looking for more client applicants.
- Introduced an intern for the surveys and will conduct focus groups.
- The next consortium meeting is April 10 at the Pittsburg Health Center.
- Provided an overview of the fund allocation process last week. Unable to vote due to lack of voting members so we have to review data as an entire consortium in order to bring the recommendations here in June. Let us know if we need to provide MAI funding if you do it earlier.

I believe there is a separate process for Contra Costa fund allocation?

Yes.

- Behavioral Health we are in the final stages of finalizing an MOU with an agency that will be able to provide Ryan White services, will bill Medi-cal, and substance abuse and dual diagnosis status.

CDPH, Sharisse Kemp (see written report)

- ADAP: Eligibility and enrollment is no longer contracted and is now done in house. There is a new enrollment system, processing center and call center that started Mar 6. Training is being provided and it is going well. Feedback is welcome. Medical out of pocket benefit is now being handled directly by administrators. A full-time administrator will be hired to oversee medical out of pocket claims.

Seems to be a concern that the former contractor did not turn over all the files. Could not find a client in the system.

We assure that all the clients have been transferred in the new portal and are taking every precaution to assure it. I am happy to talk offline to address the client issue.

The emails for the training about the new portal are kind of confusing.

Each invite has specific dates and will let you know to choose which ever date you can attend.

- CARE Program: New fiscal year begins April 1 and contractor budgets were due to CARE on Feb 24.
- Medi-cal Waiver Program: Responded to CMS application for 2017-2021, until then the policies and procedures for 2012-16 will remain in effect.
- Reimbursement rates for homemaker and attendant care services were increased Jan 1 to accommodate statewide minimum wage rate.
- In person CPG meeting schedule in Sacramento on April 4.

**V. REPORTS: STANDING COMMITTEE CO-CHAIRS AND MANDATED CATEGORY REPRESENTATIVES
(Action Items Only)**

EXECUTIVE: Eric McCann shared that the council will discuss the staggering of Co-Chairs and identify a role of a person to help meetings stay in control.

QUALITY DATA: Loren Jones shared, ask for data from Executives and reviewed suggestions for the integrated plan and what to work on. The committee will not continue *How Best to Deliver Services Data* report as it is not utilized by the providers as they follow what is in their contract. Lois Bailey-Lindsey is not the chair, but a chair needs to be identified.

PLWHA – Raymond Brickhouse shared that there are no action items.

MEMBERSHIP – Monica Cross shared that there are 4-5 new applicants. Phoenix Smith interviewed a new applicant, but the Board of Supervisors is new and not aware of the process. She had to provide the additional documentation to the CEO aka Board of Supervisors. Reminder of the Speakers Bureau if anyone is interested in sharing.

What about people of the community who want to be in the planning council who may not have a resume. How will we address since HRSA says we need 33% PLWHA participants?

Encourage membership and PLWHA committee to help them develop a resume and must be able to read and write. All skills are transferable and the committees can help. OAA open to providing office space and computer to assist with the process. Keisha Willard offered to offer assistance who need help with their resumes.

NEW BUSINESS

VI. INTRODUCTION OF CHANGE CADET AND THE CCPC ACTION PLAN

An overview of the services, support, and organizational development of the new contractor to enhance CCPC efforts was discussed.

Are you going to be uploading documents in dropbox?

We will be using Google Drive. If files are not accessible via work, we can send out zip drives.

VII. 6 MONTH EXTENSION OF MONICA CROSS CHAIR TERM OFFICIAL VOTE

Co-Chair Eric McCann shared the staggering of co-chair terms per the CCPC policy and procedure manual. Due to new administrative development support staff and new chairs, it is an opportunity to have some continuity with the change.

If Monica was extended for the next 6 months, who would step down now?

Eric would be co-chair and Raymond would take over in September. So the time of voting is the same, just the start is staggered which will be important moving forward.

Is there a main co-chair or assistant co-chair? What is the distinction?

They are co-chairs and equal. The staggering is all about institutional knowledge.

Eric McCann moved to call a vote to reinstate Monica Cross as Co-Chair until September. Keshia Willard seconded the motion. The motion was approved unanimously via roll call vote. The **Action: 1703-CCPC-03** was approved.

VIII. SERGEANT OF ARMS COUNCIL MEMBER ROLE IDENTIFICATION & NEW NAME

Co-Chair Eric McCann explained the importance of this role and keeping order within the council. It was agreed the co-chairs would fulfill that role. A discussion was held regarding the relationship and expertise of council members to deescalate. Keisha Willard shared the term Vibe Monitors that the council wanted to test out. Vibe Monitors (Eric, Monica, and Raymond) will be added to the agenda.

IX. RYAN WHITE 101 SERIES, PART 1

Phoenix Smith provided an overview of Ryan White Part 1. Please see power point presentation.

Why do we still need two pots of money?

MAI was created as a result of the Congressional Black Caucus due to African American's were and still are being disproportionately impacted by HIV and agencies were not serving us. So are a result they advocated for a separate pot of money.

Does HRSA fall under HSS?

Yes.

Is the Ryan White money separate from that pot?

I am not an expert on policy but this money was already allocated. Ryan White is typically bipartisan supported funding.

X. ANNOUNCEMENTS

- Alameda County will be releasing funds for HAWPA services (housing) and due April 14. An email will be distributed to the council members.
- This Friday the annual Bay Area Health Disparities Symposium will be held at Mission Bay.
- AB 186 is for local jurisdictions to allow supervised drug injection facilities, none currently in US.
- CDC released stats showing from 2008-2014 there has been a 56% drop in number of HIV cases in intravenous drug users due to harm reduction interventions.
- Tomorrow is the CRUSH, Creating Resources for Urban Sexual Health, at the Washington Inn.
- Tomorrow is the house vote on the budget. You can call into your specific congress person to not cut our funds.
- There is a modernization bill, SB 239 for HIV criminalization laws. March 28 there will be a vote in Sacramento.
- Tomorrow is the retention meeting.
- 90/90/90 meeting summary was discussed.

XI. COMMUNITY/PUBLIC COMMENTS

No public comments.

XII. ADJOURNMENT

Liam Galbreth motioned to adjourn the meeting at 3:45pm. The motion was seconded by Loren Jones. The *Action: 1703-CCPC-04* was approved.

MOTION APPENDIX

- **1703-CCPC-01: Motion Adopted**
Eric McCann motioned to approve the Agenda for the March 22, 2017 CCPC meeting Liam Galbreth seconded the motion.
- **1703-CCPC-02: Motion Adopted**
Freddie Smith motioned to approve the Minutes for the February 22, 2017 CCPC meeting. Eric McCann seconded the motion.
- **1703-CCPC-03: Motion Adopted**
Eric McCann called for a vote to reinstate Monica Cross as Co-Chair. Keisha Willard seconded the motion. The motion was approved unanimously via roll call vote.
- **1702-CCPC-04: Motion Adopted**
Liam Galbreth motioned to adjourn the meeting. Loren Jones seconded the motion.