



Oakland Transitional Grant Area (TGA)

COLLABORATIVE COMMUNITY PLANNING COUNCIL

“Serving Alameda and Contra Costa Counties”

www.HIVCCPC.org

COLLABORATIVE COMMUNITY PLANNING COUNCIL MEETING

Date: Wednesday September 27, 2017

Time: 1:00pm-4:00pm

Location: 1000 Broadway, 5th Floor, Room 5000A Oakland, CA 94607

ATTENDANCE

Planning Council Members

Raymond Brickhouse	Freddie Smith
Monica Cross	Phoenix Smith
Marjorie Katz	Betty Ubiles
Barbara Green-Ajufo	Trina Walker
Eric McCann	Keisha Willard
Jessica Osorio	

Absent Members

Lois Lindsey Bailey (Excused)
Carla Wright

Planning Council Staff (PCS)

Akilah Cadet
Lianne Hope
Patty Zevallos

Community Members

Michael Buck	Ivone Quiroz
Khayree Gray	Candido Fombona
Ann Song	Loren Jones
Juile Haining	Alvan Quamina

MINUTES

Topic:	Discussion:	Action:
Opening/Call to order	Meeting was called to order by the co-chair Raymond Brickhouse at: 1:02pm with a quorum. Table introductions took place. A moment of silence was observed for those living and lost to HIV/AIDS and for those that are suffering from social injustices. Freddie Smith read the mission statement. Trina Walker read the Group Norms & Values.	
Agenda Review and Approval	Agenda was reviewed. Motion: Betty Ubiles Second: Freddie Smith Result: Agenda approved. 1709-CCPC-01	1709-CCPC-01
Review and Approval of Meeting Minutes	August 23, 2017 minutes were reviewed. Corrections: Phoenix Smith wanted Emergency Federal Assistance to be elaborated further to include emergency rent, utility/electricity, water/food. Motion: Betty Ubiles with corrections. Second: Eric McCann Result: Minutes approved with corrections. 1709-CCPC-02	1709-CCPC-02



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	<p>Questions/Comments:</p> <ul style="list-style-type: none"> I heard rent, how does that work? You go to your case manager and the agency will pay up to \$1500 a year for your rent. It is a one-time thing and you have to provide appropriate documentation for assistance as well. 	
<p>Grantee Report and Mandated Category Reports</p>	<p>Phoenix Smith, Alameda County Office of HIV Care</p> <ul style="list-style-type: none"> HRSA Site visit the week of October 16th save the date. Since chairs will be absent, Monica Cross and Betty Ubiles will be there. Lenny (HRSA) wants the co-chairs to take responsibility for the site visit and what is shared. There may be a lunch for the community, but I will get back you. We would like to have planning council members attend the lunch as well. Our workshop in DC at USCA went well and we will be interviewed by a magazine, Body Mag. We will share. I am going to be hiring a Project Manager to manage contracts and we may have another position open soon. We are having our Fast Track/Getting to Zero meetings and we are working on a grant to get a position to fund a position. We are entering mid-year for our fiscal year, so staff have been conducting site visits and reports are coming in and we are being able to see what is going on. <p>Jessica Osorio, Contra Costa Health Department</p> <ul style="list-style-type: none"> Severely short staff. Lost two program managers and we are currently looking to hire the outreach and client services manager positions. Our director will be retiring after thanksgiving. We found a new community health worker and hope to bring that person on quickly. The consortium has been going really well and we had twenty people at the last meeting on Sept 11. We also have had an increase in community members. We also started a new support group and client subcommittee in West County (in response to limited psychosocial support) and it is going well with 13 clients in attendance. The next one will be the first and third Friday from 1 to 3pm every month; the next will be on housing. We are hoping that this will be a new way for clients to get support and information. Two RFPs out and one just closed for Medical Nutrition Therapy. Medical Case Management RFP is due on Monday (thank you council members who will be on that review committee) and we will be doing the awards later <p>Marjorie Katz, California Department of Public Health</p> <ul style="list-style-type: none"> Encourage everyone to review the report. We did apply and receive 30 million dollars for supplemental funding. Alameda county was awarded additional funds. Great experience for a conference we held in southern California. Received 	



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positive feedback.

- Great write up in this report about the syringe exchange, please review.
- Sherise Kemp, ADAP: We have received the authority to implement the PrEP program for insured and uninsured individuals. Uninsured individuals will have 100% of costs covered by the patient assistance program. This will be in phases starting the uninsured populations, then will move to the insured populations. We are leveraging our enrollment sites to utilize PrEP through the ADAP system. We hope to partner with partners who receive funding for PrEP navigation, enrollment and PrEP. Also rolling out our navigation program at 19 enrollment sites and we are looking at the sites with the highest ADAP populations. We will make sure we share this information and hope to implement this program in November. Our ADAP enrollment system is still being developed in stages and recently had a release to help enrollment workers. Each release has a job aid and we also have a Q&A session.

Alvan Quamina, City of Berkeley Public Health Department

- Total HIV Budget is under \$100,000 and that is with a public health budget.
- Ann Song, HIV work falls under his purview. We may be trading off with this roll of the council. My hope is that we share.
- Rate of STI's in the City of Berkeley is worse than the county for gonorrhea, syphilis, and chlamydia.
- The HIV gap between African Americans and white people in the county is larger than the county and the state. There is a lot of work for us to do as it is bigger than Alameda.
- Currently in process with doing our health status report and I should have new data at the next meeting.

Questions/Comments:

- Suggested having Betty Ubiles as vice chair and Monica Cross as outgoing chair.
- Will there be an agenda. Yes, when I get it I will email to Planning council staff.
- Has anyone seen a decrease in ambulatory services? Yes. I have a couple of theories. One might be getting more medical bills than previously before and that could be making people a little shy; higher copays or facility fee. Two HIV meds are better, every generation is better with less side effects so we are seeing less sick or acute visits. Three if they are stable they stick with the guidelines of one to two visits a year. I could also be that time of the year, weather is still nice in the bay area and we have a high no show.
- Do more people come in during flu season? Yes. But this is throughout the




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	<p>whole medical center but it could be due to the bills. I am not sure?</p> <ul style="list-style-type: none"> • We are also having higher than usually no-show rates, and it may be due to the times. We are going to look at some small changes to address to no shows and no cancellations. • Quality Management piece is that different or is Pam a part of that? Yes, we just met with a consultant and we are working on a work plan to get back into compliance and will have regular meetings with our staff and another meeting with the community. • For new recruitment of the new managers, are you going to be recruiting someone from the HIV community. It is a county process, but we will be looking for someone from the community. • Will you be working with HR to find someone reflective of the population? HR looks for that, but it is not just for the county (health department), it can be difficult because it is a public health position and we have varying populations in the workforce, but it can be challenging. • Can you remind me how do you pay for ADAP funds? We cannot use Ryan White money...there are two pools or rebate money and because we have this other rebate, that is how we are able to pay for PrEP. The one being used is very specific and there is very different tracking. We can have the manager email you a response. 	
<p>Reports: Standing Committee Co-Chairs</p>	<p>See Below:</p>  <p>Executive Committee: No action items. See powerpoint.</p> <p>Membership/PWLHA: Hope to interview 2 or 3 possible members.</p> <p>Quality Data: Monica Cross is the new Chair</p>	



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	<p>Prevention: Struggling to get attendance and we have decided to go to a system of call in.</p> <p>Questions/Comments:</p> <ul style="list-style-type: none"> • General discussion. 	
<p>Staff Report</p>	<p>Planning Council Staff shared:</p> <ul style="list-style-type: none"> • November Meeting & Celebration, November 29th 3:30-6:30pm: The meeting will only be a hour and open to the public from 3:30-4:30pm. Dinner will be served for our retreat/year end celebration and during a closed meeting. • Winter Break: Will start this year and meetings will not be held for December 2017 and January 2018. • Elections: Elections will happen in February and you will be notified of vacancies in the next couple of meetings. • Oakland LGBTQ Center: Did the council want to have a regular meeting there? Yes <p>Questions/Comments:</p> <ul style="list-style-type: none"> • Where will the November 29th meeting be held? Lungomare restaurant in Oakland, Jack London Square. 	<p>PCS will contact the new Oakland LGBTQ center for possible meeting dates.</p>
<p>Alameda County Reallocation request Medical Transportation Vote</p>	<p>Phoenix Smith provided a presentation. See powerpoint.</p> <p>We are requesting to reallocate funds from Early Intervention Services in the amount of \$7,760 and from Medical Nutrition Therapy in the amount of \$1,506 for a total of \$9,266 to be reallocated to medical transportation. We have received an increase in medical transportation requests for vouchers to support persons living with HIV in attending their medical appointments.</p> <p>Motion to approve for add numbers Motion: Freddie Smith made a motion to reallocate funds from Early Intervention Services in the amount of \$7,760 and from Medical Nutrition Therapy in the amount of \$1,506 for a total of \$9,266 to be reallocated to medical transportation. Second: Monica Cross Roll Call Vote: Raymond Brickhouse Abstention Monica Cross Yes Barbara Green-Ajufo Abstention</p>	<p>1709-CCPC-03</p> <p>Planning Council staff provide notes to Elen/Fiscal.</p>



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	<p>Eric Cross Abstention Jessica Osorio Yes Freddie Smith Yes Phoenix Smith Abstention Betty Ubiles Yes Trina Walker Yes Kesiha Willard (out of room during vote) Result: With a quorum, the motion was approved with 5 in favor, 0 opposed, and 3 abstentions. 1709-CCPC-03</p> <p>Questions/Comments:</p> <ul style="list-style-type: none"> Abstention as I would like to learn more and know more about this funding. 																																		
<p>Ryan White Part A & MAI Allocation Process/ VOTE</p>	<p>Lianne Hope presented an overview of the resource allocation process and a reminder of conflict of interest and priority setting. See powerpoint. A discussion was held to determine the funding. See below.</p> <table border="1" data-bbox="297 1102 1239 1606"> <thead> <tr> <th colspan="3" style="background-color: #c8e6c9;">Minority AIDS Initiative (MAI)</th> </tr> <tr> <th>Rankin</th> <th>Service Category</th> <th>FY18-19 Allocation</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Medical Case Management</td> <td>14.93%</td> </tr> <tr> <td>3</td> <td>Outpatient Ambulatory Health Services</td> <td>17.57%</td> </tr> <tr> <td>5</td> <td>Mental Health</td> <td>12.75%</td> </tr> <tr> <td>2</td> <td>Early Intervention Services</td> <td>17.00%</td> </tr> <tr> <td>7</td> <td>Substance Abuse</td> <td>12.75%</td> </tr> <tr> <td>8</td> <td>Case Management, Non-medical</td> <td>7.74%</td> </tr> <tr> <td>2</td> <td>Emergency Financial Assistance</td> <td>5.66%</td> </tr> <tr> <td>3</td> <td>Psychosocial Services</td> <td>11.60%</td> </tr> <tr> <td></td> <td>Total</td> <td>100%</td> </tr> </tbody> </table> <p>VOTE Minority AIDS Initiative Funds Motion: Freddie Smith made a motion to keep the same percentages for FY 2018-19 the same as FY 2017-19 Second: Keisha Willard Roll Call Vote:</p>	Minority AIDS Initiative (MAI)			Rankin	Service Category	FY18-19 Allocation	1	Medical Case Management	14.93%	3	Outpatient Ambulatory Health Services	17.57%	5	Mental Health	12.75%	2	Early Intervention Services	17.00%	7	Substance Abuse	12.75%	8	Case Management, Non-medical	7.74%	2	Emergency Financial Assistance	5.66%	3	Psychosocial Services	11.60%		Total	100%	<p>1709-CCPC-05</p>
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Raymond Brickhouse Conflicted/Abstention
 Monica Cross Yes
 Barbara Green-Ajufo Yes
 Eric Cross Abstention
 Jessica Osorio Yes
 Freddie Smith Yes
 Phoenix Smith Abstention
 Betty Ubiles Yes
 Trina Walker Yes
 Keisha Willard Yes
 Result: Seven in favor, 3 abstentions. Motion passed. **1709-CCPC-05**



Core Services

Ranking	Service Category	FY18-19 (%)
1	Medical Case Management	23.69%
2	Early Intervention Services, (EIS)	6.00%
4	Outpatient/Ambulatory Health Services	13.75%
3	Oral Health Care	8.55%
5	Mental Health Services	9.65%
6	Home and Community Based Health Services	6.30%



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	Substance Abuse Services- Outpatient	5.66%	
7			
8	Medical Nutrition Therapy	1.40%	
	Total	75.00%	
Support Services			
Ranking	Service Category	FY18-19 (%)	
1	Housing	5.00	
2	Emergency Financial Assistance (EFA)	2.00	
3	Psychosocial Support Services	5.00	
4	Food Bank/Home-Delivered Meals	5.00	
5	Medical Transportation	1.73	
6	Legal Services	4.85	
7	Outreach Services	0.00	
8	Non-Medical Case Management Services	1.00	
9	Child Care Services	0.27	
10	Linguistic Services	0.15	
	Total	25.00	
<p>VOTE Motion to Approve: FY18 Priority Setting Rankings and Resource Allocation for Core and Support for FY 2018-19 as outlined above.</p> <p>Motion: Betty Ubilies Second: Freddie Smith Roll Call Vote: Raymond Brickhouse Abstention Monica Cross Yes Barbara Green-Ajufo Yes Eric Cross Abstention Jessica Osorio Yes Freddie Smith Yes Phoenix Smith Abstention Betty Ubilies Yes Trina Walker Yes</p>			1709-CCPC-06



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	Keisha Willard Yes Result: Seven in favor, 0 opposed, 2 abstentions. Motion passed. 1709-CCPC-06	
Announcements	<ul style="list-style-type: none"> • Trina Walker can provide the HOWPA presentation all for Alameda County. • Eric McCann has a great speaker for Transgender health in Alameda County and nationally for HIV positive people. • Loren Jones shared how we were able to defeat the Graham Cassidy Bill! • Oct 23rd is the day to End Violence Against HIV Positive Women. Loren Jones is working on an official proclamation for the City of Oakland. Will share a draft and open to feedback. • Oct 30th, we are going to have an all-day training on research with refreshments and lunch. Loren Jones shared that they will discuss the real purpose of research, risks, benefits, and consistent. The training is for consumers and providers. • There is a workshop on domestic violence occurring right now at the SF Marriott Marquis and there is a session on HIV and violence. The conference is today and tomorrow. • Alvan Quamina shared that today is National Gay Men’s HIV Awareness Day, let’s keep our brothers in mind as we do this work. • Dr. Cadet thanked Raymond Brickhouse for doing an excellent job of leading his first meeting at CCPC Co-Chair. 	<p>PCS follow up with Trina for her presentation date/time.</p> <p>PCS follow up with Eric for speaker information.</p>
Evaluation and Adjourn	Motion to adjourn: Betty Ubiles Second: Barbara Green-Ajufo Result: Meeting was adjourned at 3:34pm. 1709-CCPC-07	1709-CCPC-07