



# Oakland Transitional Grant Area (TGA)

COLLABORATIVE COMMUNITY PLANNING COUNCIL

“Serving Alameda and Contra Costa Counties”

[www.HIVCCPC.org](http://www.HIVCCPC.org)

## COLLABORATIVE COMMUNITY PLANNING COUNCIL MEETING

**Date:** Wednesday October 25, 2017      **Time:** 1:00pm-4:00pm

**Location:** 1000 Broadway, 5<sup>th</sup> Floor, Room 5000A Oakland, CA 94607

### ATTENDANCE

#### Planning Council Members

Lois Bailey- Lindsey	Phoenix Smith (represented by Nick Moss)
Raymond Brickhouse	Betty Ubiles
Monica Cross	
Marjorie Katz	
Eric McCann	
Jessica Osorio	

#### Absent Members

Barbara Green-Ajufo (Excused)  
 Freddie Smith (Excused)  
 Carla Wright  
 Trina Walker (Excused)  
 Keisha Willard

#### Planning Council Staff (PCS)

Akilah Cadet  
 Lianne Hope  
 Patty Zevallos

#### Community Members

Nicholas Moss  
 Khayree Gray  
 Julie Haining

## MINUTES

Topic:	Discussion:	Action:
Opening/Call to order	Meeting was <b>called to order</b> by the co-chair Raymond Brickhouse at: 1:22pm with a quorum. <b>Table introductions</b> took place. A <b>moment of silence</b> was observed for those living and lost to HIV/AIDS and for those that are suffering from social injustices. Monica Cross read the mission statement. Jessica Osorio read the Group Norms & Values.	
Agenda Review and Approval	<b>October 25, 2017 agenda was reviewed.</b> Motion to approve agenda: Betty Ubiles Second: Eric McCann Result: Agenda approved. <b>1710-CCPC-01</b>	<b>1710-CCPC-01</b>
Review and Approval of Meeting Minutes	<b>September 27, 2017 minutes were reviewed.</b> Correction: Page 7, Eric McCann not Monica Cross. Page 2, add Betty Ubiles and Monica Cross in place of absent chairs. Motion to approve minutes with corrections: Betty Ubiles Second: Monica Cross	<b>1710-CCPC-02</b>



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	Result: Minutes approved. 1710-CCPC-02	
Grantee Report and Mandated Category Reports	<p><b>Nicholas Moss, Alameda County Office of HIV Care</b></p> <ul style="list-style-type: none"> <li>No report written report due to HRSA visit.</li> <li>The Ryan White application is due on Monday.</li> <li>HRSA Site Visit went well. There will be some findings for us to work on. HRSA was very supportive. Phoenix will share details when we get the written report and CCPC will get a copy.</li> </ul> <p><b>Jessica Osorio, Contra Costa Health Department</b></p> <ul style="list-style-type: none"> <li>The last consortium meeting will be Nov 13 at Bates Building in Concord.</li> <li>Finished the medical nutrition therapy RFP. Thank you to Council members who served as reviewers.</li> <li>The Housing RFP was released Oct 3<sup>rd</sup> and the proposals are due on the 31<sup>st</sup>. Information is available on our website.</li> <li>The new Positive Support Committee will meet twice a month for two hours at Lifelong Medical in Richmond. Open to anyone living with or affected by HIV. Nov 17<sup>th</sup> a register dietitian will present on preparing for the holidays.</li> <li>Moving Forward is a new class for positive individuals starting Nov 7<sup>th</sup> including dinner and will be held quarterly. It will provide general information and support for new positives.</li> <li>Preliminary offers have been accepted for both vacant manager positions.</li> <li>Jessica Osorio will be Interim Director of the Office and recruitment for the position will start in Nov.</li> <li>The Community Health Worker role will be based off a new list for recruitment.</li> </ul> <p><b>Marjorie Katz, California Department of Public Health</b></p> <ul style="list-style-type: none"> <li>Continue to collaborate with PrEP stakeholders and build a model. We are rolling out PrEP in two phases with first the uninsured, then the insured to make sure it works out to the clients' advantage. We are reaching out to providers to get them to assist with the program.</li> <li>Still holding meetings with our enrollment sites to provide program updates.</li> <li>ADAP enrollment: Still having Q&amp;A sessions and different features were added to the system.</li> </ul> <p><b>Questions/Comments:</b></p> <ul style="list-style-type: none"> <li>Who are the agencies in Contra Costa county in PrEP program? There was a letter was sent. If not, they can email <a href="mailto:cynthina.reed-aguayo@cdph.ca.gov">cynthina.reed-aguayo@cdph.ca.gov</a>, Sherise Kemp will send out Cythina's information to council members.</li> </ul>	




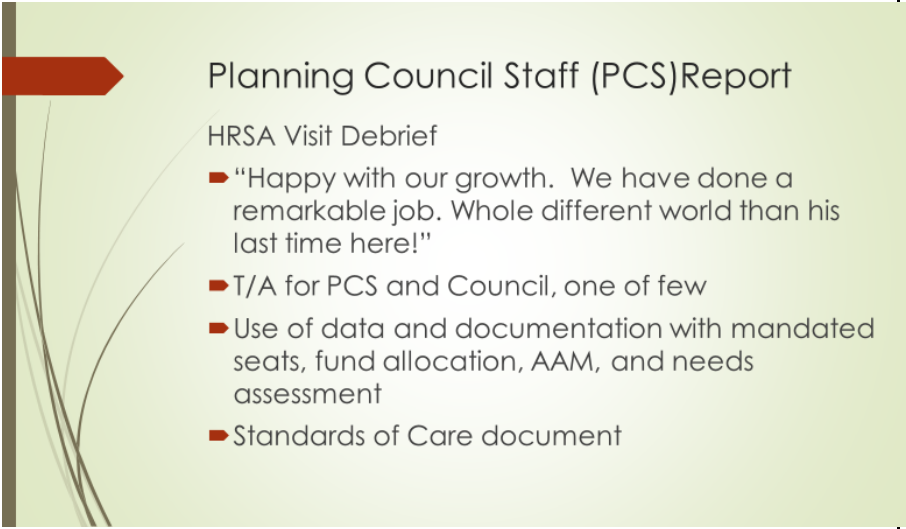
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## COLLABORATIVE COMMUNITY PLANNING COUNCIL MEETING

<p>Reports: Standing Committee Co-Chairs</p>	 <p><b>Committee Reports</b></p> <table border="1"> <tr> <td> <p><b>Executive Committee (Eric/Raymond)</b></p> <ul style="list-style-type: none"> <li>Reviewed Vice Chair seat and structure</li> <li>Reviewed branding materials</li> <li>Term limits</li> <li>Discussed Advisory Model</li> </ul> </td> <td> <p><b>Membership/PLWHA Committee (Betty)</b></p> <ul style="list-style-type: none"> <li>Interviewed 3 candidates</li> <li>Reviewed marketing materials</li> </ul> </td> </tr> <tr> <td> <p><b>Quality Data Committee (Monica)</b></p> <p>Did not meet this month due to HRSA Site Visit</p> </td> <td> <p><b>Alameda County HIV Prevention Committee (Barbara)</b></p> <p>See handout</p> </td> </tr> </table> <p><b>Questions/Comments:</b></p> <ul style="list-style-type: none"> <li>Discussion held about membership and current available eats.</li> </ul>	<p><b>Executive Committee (Eric/Raymond)</b></p> <ul style="list-style-type: none"> <li>Reviewed Vice Chair seat and structure</li> <li>Reviewed branding materials</li> <li>Term limits</li> <li>Discussed Advisory Model</li> </ul>	<p><b>Membership/PLWHA Committee (Betty)</b></p> <ul style="list-style-type: none"> <li>Interviewed 3 candidates</li> <li>Reviewed marketing materials</li> </ul>	<p><b>Quality Data Committee (Monica)</b></p> <p>Did not meet this month due to HRSA Site Visit</p>	<p><b>Alameda County HIV Prevention Committee (Barbara)</b></p> <p>See handout</p>	
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<p>Staff Report</p>	<ul style="list-style-type: none"> <li>November Meeting &amp; Celebration: 11/29 3:30-6:30pm- Lungomare Restaurant</li> <li>Winter Break: No meetings in December or January. Meetings will resume February 2018.</li> </ul>  <p><b>Planning Council Staff (PCS) Report</b></p> <p>HRSA Visit Debrief</p> <ul style="list-style-type: none"> <li>“Happy with our growth. We have done a remarkable job. Whole different world than his last time here!”</li> <li>T/A for PCS and Council, one of few</li> <li>Use of data and documentation with mandated seats, fund allocation, AAM, and needs assessment</li> <li>Standards of Care document</li> </ul>	<p><b>1710-CCPC-03 Vice Chair Seat:</b> PCS will follow up with council next year with updated bylaws and standard operation procedures information</p>				



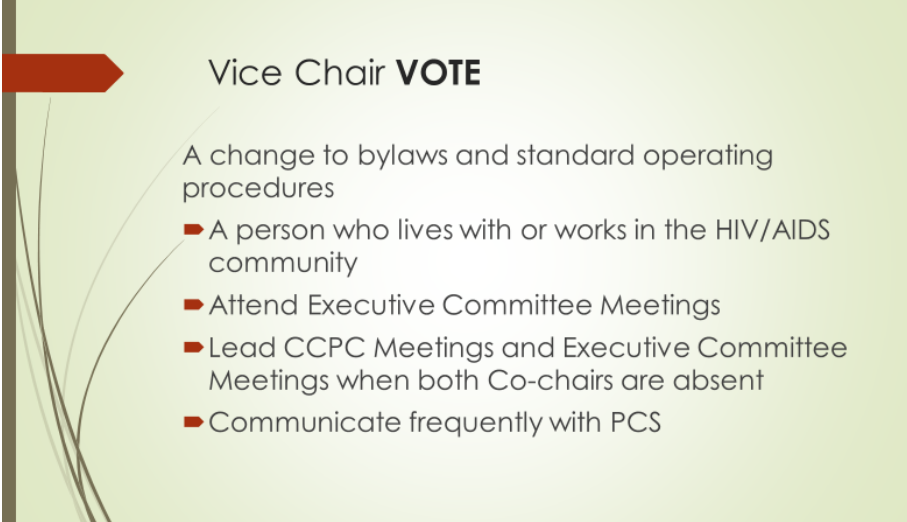
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## COLLABORATIVE COMMUNITY PLANNING COUNCIL MEETING

	 <p><b>Vice Chair VOTE</b></p> <p>A change to bylaws and standard operating procedures</p> <ul style="list-style-type: none"> <li>■ A person who lives with or works in the HIV/AIDS community</li> <li>■ Attend Executive Committee Meetings</li> <li>■ Lead CCPC Meetings and Executive Committee Meetings when both Co-chairs are absent</li> <li>■ Communicate frequently with PCS</li> </ul> <p>Motion to approve Vice-Chair seat terms change: Betty Ubiles  Second: Monica Cross  Result: Vice Chair seat approved with one abstention. <b>1710-CCPC-03</b></p> <p><b>Questions/Comments:</b></p> <ul style="list-style-type: none"> <li>• Can we add the Standards of Care to the Bylaws? Yes.</li> </ul>	
<p>Contra Costa County Reallocation Request</p>	<p><b>Jessica Osorio</b> provided a presentation.</p>	<p><b>1710-CCPC-04</b></p> <p>Planning Council staff provide notes to Elen/Fiscal.</p>



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### COLLABORATIVE COMMUNITY PLANNING COUNCIL MEETING

Contra Costa Health Department  
Reallocations Request to the Oakland TGA CCPC

Request # 3

Reallocations Request from Contra Costa to Oakland TGA  
Planning Council

Date: 10/24/2017

Substance Use and Mental Health funds are significantly underexpended as the agency is able to secure Medi-Cal coverage. We anticipate reviewing these service categories again in December for any final readjustment requests to the Council in February. In the meantime, all Oral care funds are expended and we anticipate a shortage in Home and Community based health service dollars due to a change in the Medi-Cal reimbursement rates (Ryan White reimbursement is pegged to the Medi-Cal rates). Thank you for your consideration, I can be reached with any questions at [christine.leivermann@hscd.cccounty.us](mailto:christine.leivermann@hscd.cccounty.us)

Category	CARE A			MAI		
	Prior Approved	Change	New	Prior Approved	Change	New
Ambulatory Care	\$ -	\$ -	\$ -	\$ 95,347		\$ 95,347
Medical Case Management	\$ 1,252,563		\$ 1,252,563	\$ 20,434		\$ 20,434
Oral Care	\$ 28,017	\$ 10,000	\$ 38,017	\$ -		\$ -
Home and Comm Based Svcs	\$ 6,000	\$ 4,000	\$ 10,000	\$ -		\$ -
Mental Health	\$ 10,000	\$ (5,000)	\$ 5,000	\$ -		\$ -
Substance Abuse	\$ 10,000	\$ (9,000)	\$ 1,000	\$ -		\$ -
EIS	\$ 44,442	\$ 0	\$ 44,442	\$ -		\$ -
Medical Nutrition	\$ 41,749	\$ 0	\$ 41,749	\$ -		\$ -
Health Education	\$ 22,715		\$ 22,715	\$ -		\$ -
Transportation	\$ 35,391	\$ -	\$ 35,391	\$ -		\$ -
Food	\$ 89,060	\$ -	\$ 89,060	\$ -		\$ -
			\$ -	\$ -		\$ -
			\$ -	\$ -		\$ -
			\$ -	\$ -		\$ -
subtotal	\$ 1,539,937	\$ -	\$ 1,539,937	\$ 115,781	\$ -	\$ 115,781
QM	\$ 25,000		\$ 25,000	\$ 10,000		\$ 10,000
Total	\$ 1,564,937		\$ 1,564,937	\$ 125,781		\$ 125,781

Substance Use and Mental Health funds are significantly underexpended as the agency is able to secure Medi-Cal coverage. We anticipate reviewing these service categories again in December for any final readjustment requests to the Council in February. In the meantime, all Oral care funds are expended and we anticipate a shortage in Home and Community based health service dollars due to a change in the Medi-Cal reimbursement rates (Ryan White reimbursement is pegged to the Medi-Cal rates).

Motion to approve reallocation request: Raymond Brickhouse

Second: Betty Ubiles

Roll Call Vote:

Lois Bailey Lindsey Yes

Raymond Brickhouse Yes

Monica Cross Yes

Marjorie Katz Abstained

Eric McCann Yes

Jessica Osorio Abstained

Phoenix Smith Abstained



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	<p>Betty Ubiles Yes</p> <p>Result: With a quorum, the motion was approved with five in favor and three abstentions. <b>1710-CCPC-04</b></p> <p><b>Questions/Comments:</b></p> <ul style="list-style-type: none"> <li>• We are able to use to reimburse</li> <li>• 80% of the referrals are for mental health</li> </ul>	
<p>Presentation: HIV and STIs in Berkeley</p>	<p><b>Alvan Quamina</b> presented an update about HIV and STIs in Berkeley.</p> <p><b>Questions/Comments:</b></p> <ul style="list-style-type: none"> <li>• Our population in the City of Berkeley is about 112,000.</li> <li>• Does that mean there are about 19 cases a year? Yes</li> <li>• Are these Berkeley residents? Yes.</li> <li>• Are these all deaths with people with HIV or HIV related deaths? I do not know. I hope it is.</li> <li>• We typically look at all deaths related to HIV. It could be HIV related.</li> <li>• What are the age ranges in Berkeley? I do not have that, but I can tell you the we have older African Americans than younger African Americans of child bearing age tend to leave. Our average age for African Americans is 45.</li> </ul>	
<p>Review of Marketing Materials and VOTE</p>	<p><b>Planning Council Staff</b> member Akilah Cadet shared the new logo and name for CCPC. <b>The vote was tabled</b> for the next meeting to review updates.</p> <p><b>Questions/Comments:</b></p> <ul style="list-style-type: none"> <li>• Add language to make the who can join box clearer so they know they do not have to be all the requirements, just one.</li> <li>• Make sure one pager is clear that audience knows this council is about HIV.</li> </ul>	
<p>Introduction to the Assessment of Administrative Mechanism (AAM)</p>	<p><b>Planning Council Staff member Lianne Hope</b> shared a video providing an overview of the AAM and council responsibilities as well as the Data Committee.</p> <p><b>Questions/Comments:</b></p> <ul style="list-style-type: none"> <li>• Also follow up with their contract managers to get them to complete it.</li> <li>• How will you get them to complete it? Emails, visits, and reminder calls.</li> <li>• You can use Lois Bailey Lindsey for Ryan White Part C (who also use Part A too) for contacts.</li> </ul>	<p>PCS will work with Lois to identify RW Part C contacts.</p>
<p>Announcements</p>	<ul style="list-style-type: none"> <li>• Pre-needs workshop will be held at First Christian Church of Oakland. You can get assistance with wills, laws, and power of attorney.</li> <li>• Monica Cross provided a summary from the disabilities needs assessment.</li> </ul>	<p>PCS follow up with Trina for her presentation date/time.</p>



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	<ul style="list-style-type: none"> <li>Nov 8<sup>th</sup> the Trans Affirming Care and Research event will be at the Betty Ono Gallery in Oakland from 6-8pm all are welcome. Please contact Rama Franklin for more information.</li> <li>Raymond Brickhouse attended the Planning Council for the State: <ul style="list-style-type: none"> <li>-California Department of Health has been given the legal authority to assist people who are uninsured for ADAP to make sure they get their PrEP and PrEP related out of pocket costs for medical costs, not medication.</li> <li>-Other places in program for the medication</li> <li>-New conference that talked about new Ryan White Funding X08 (supplemental HRSA funding) with a timeline of Sept 30 this year through Sept 29 2018 well the Office of AIDS will receive 35 million dollars for one year...25 million dollars will go to ADAP, 8.3 million dollars will go to ACP.</li> <li>-Alameda County HIV surveillance branch applied for some of the funds and was awarded funds to link to care or reconnect if out of care, and newly diagnosed care. Contra Costa also was awarded funds for early intervention services, health education, risk reduction, and oral healthcare.</li> <li>-There will be updated allocation formulas on the state level is will be updated, HOWPA (July 2018), MAI (July 2018) and ACP (April 2018) will be updated. MAI and ACP will be implemented on April 1, 2019 and HOWPA will be implemented on July 1, 2019.</li> </ul> </li> </ul>	<p>PCS follow up with Eric for speaker information.</p>
<p>Evaluation and Adjourn</p>	<p>Motion to adjourn: Monica Cross  Second: Betty Ubiles  Result: Meeting was adjourned at 3:45pm. <b>1710-CCPC-06</b></p>	<p><b>1710-CCPC-06</b></p>