



Oakland Transitional Grant Area (TGA)

COLLABORATIVE COMMUNITY PLANNING COUNCIL

“Serving Alameda and Contra Costa Counties”

www.HIVCCPC.org

COLLABORATIVE COMMUNITY PLANNING COUNCIL MEETING

Date: Wednesday November 29, 2017 **Time:** 3:30pm-6:30pm

Location: Lungomare- 1 Broadway, Oakland, CA 94607

ATTENDANCE

Planning Council Members

Raymond Brickhouse	Freddie Smith
Monica Cross	Phoenix Smith
Barbara Green-Ajufo	Betty Ubiles
Eric McCann	Trina Walker
Lois Bailey- Lindsey	Candido Fombona
Julie Haining	Khayree Gray

Absent Members

Marjorie Katz
Jessica Osorio (Excused)
Keisha Willard

Planning Council Staff (PCS)

Akilah Cadet
Lianne Hope
Patty Zevallos

Community Members

Romiro Montoya	Loren Jones
Rama Franklin	Pam Casey

MINUTES

Topic:	Discussion:	Action:
Opening/Call to order	Meeting was called to order by the co-chair Raymond Brickhouse at: 3:40pm. Table introductions took place. A moment of silence was observed for those living and lost to HIV/AIDS and for those that are suffering from social injustices. Rama Franklin read the mission statement. Julie Haining read the Group Norms & Values.	
Agenda Review and Approval	November 29, 2017 agenda was reviewed. Motion to approve agenda: Betty Ubiles Second: Eric McCann Result: Agenda approved. 1711-CCPC-01	1711-CCPC-01
Review and Approval of Meeting Minutes	October 25, 2017 minutes were reviewed. Correction: None Motion to approve minutes: Betty Ubiles Second: Lois Bailey Lindsey Result: Minutes approved. 1711-CCPC-02	1711-CCPC-02



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	<p>Questions/Comments:</p> <ul style="list-style-type: none"> • None 	
<p>Grantee Report and Mandated Category Reports</p>	<p>Phoenix Smith, Alameda County Office of HIV Care</p> <ul style="list-style-type: none"> • I will not review the HRSA site visit as we have already discussed that. • We are not going to release and RFP for psychosocial this month because I just could not get it out. We are rescheduling for a later time. • We are conducting interviews on Friday for a Program Manager to help with our Ryan White programs. • We are continuing our work with Dr. Sophy Wong and Marsha Martin. I have contacted the Tides Foundation to be a fiscal sponsor (means we can apply for money outside of the counties including Contra Costa) for the full-time coordination work for Getting to Zero work. This request was made to help expedite getting funds for this work. This includes that this person would report updates to this council. • We had an AIRES meeting a couple weeks ago. AIRES is our data system for clients. We had a meeting with a HRSA consultants and users to discuss our HRSA Report. This was a great meeting that allowed us to discuss the challenges with the system to assure that we are able to improve our data. We were able to talk about our RSR HRSA report which is one report that goes to the federal government about our clients and access to services from data from agencies. There have been some challenges, so it is important to have this meeting with providers to talk about ways to provide more assistance and improve data. • Welcomed new members and encouraged them to ask questions. <p>Questions/Comments:</p> <ul style="list-style-type: none"> • Any timeline for when the psychosocial RFP will come out that you put on hold? Unfortunately, no. • Will they provide any training on AIRES? Yes. We are working with the state to provide more training and details. • We do not control the AIRES data system, the state does. With all the changes with health care, they pulled back and would not let their staff travel as much as they use to. We recognize that, that is why we out the meeting together. We are asking providers to do something that they have never done before as our office would upload everything, but the responsibility is on the agency, not the public health department • Many managers and case managers have been frustrated with AIRES...it has been an ongoing thing for years. • What I am hearing is that we can build our own programs like the city of LA. No, we do not have the money to do that like LA. • Remember that this can be addressed through next year's Needs Assessment 	<p>Planning Council Staff (PCS) to set up meeting with EFA for the Executive Committee and present to the Council.</p>




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	<p>and the Service Continuum that will identify gaps in services and help the council allocated funds.</p> <ul style="list-style-type: none"> • Set up a meeting with the Executive Committee and the full council next year. • We need to assure this council uses money in a way that is needed. <p>Jessica Osorio, Contra Costa Health Department</p> <ul style="list-style-type: none"> • Read written report as presenter is excused. <p>Questions/Comments:</p> <ul style="list-style-type: none"> • None <p>Marjorie Katz, California Department of Public Health</p> <ul style="list-style-type: none"> • Referenced written report as the presenter was not in attendance. <p>Questions/Comments:</p> <ul style="list-style-type: none"> • None 	
<p>Reports: Standing Committee Co-Chairs</p>	 <p>Executive Committee (Eric/Raymond)</p> <ul style="list-style-type: none"> • Reviewed logo • Discussed Winter Break Activities • Discussed next fiscal year's meeting schedule <p>Membership/PLWHA Committee (Betty)</p> <ul style="list-style-type: none"> • Reviewed member attendance and terms • Approved extensions • Reviewed reflectiveness and demographics • Elected new chair: Monica Cross <p>Quality Data Committee (Monica)</p> <ul style="list-style-type: none"> • Reviewed AAM survey <p>Alameda County HIV Prevention Committee (Barbara)</p> <ul style="list-style-type: none"> • No report received <p>Executive Committee: No action items. See PowerPoint. Membership/PWLHA: Welcomed new seated members for the first time to today's meeting. No action items. See PowerPoint. Quality Data: No action items. See PowerPoint. Prevention: No report provided.</p> <p>Questions/Comments:</p> <ul style="list-style-type: none"> • 1,261 cases of HIV in Oakland. 	




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Staff Report	<p>Planning Council Staff shared:</p> <ul style="list-style-type: none"> • 2018 Meeting time will be 2 hours instead of 3 hours. • Election Last Chance reminder! • Recruitment Updates and shared Calendar • Logo Vote  <p>Oakland TGA Planning Council</p> <p>Add tagline <i>Serving Alameda and Contra Costa Counties</i> under the bridge. Motion to approve Logo with the addition of the tagline above: Lois Bailey Lindsey Second: Trina Walker Result: Logo approved. 1711-CCPC-03</p>	<p>PCS will work with designer to update the logo.</p> <p>1711-CCPC-03</p>
Reallocation Requests	<p>Phoenix Smith provided a presentation. See requests below.</p> <p>Reallocation One:</p> <p><i>Continued next page...</i></p>	<p>Planning Council Staff to provide notes to Elen/Fiscal.</p> <p>1711-CCPC-04</p>



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COLLABORATIVE COMMUNITY PLANNING COUNCIL MEETING



ALAMEDA COUNTY HEALTH CARE SERVICES AGENCY
PUBLIC HEALTH DEPARTMENT

Alex Briscoe, Director

Muntu Davis, MD, MPH, Director and Health Officer

Office of AIDS Administration
Division of Communicable Disease Control and Prevention

1000 Broadway, Suite 310
Oakland, CA 94607
Tel: 510.268.7630 Fax: 510.268.7631

Date: November 2, 2017
From: Alameda County Office of HIV Care
To: CCPC, Executive Committee
RE: FY17/18 –Reallocation Request-Oral Health

An Oral Health provider has requested additional funds to provide labs, x-rays and root canals for Ryan White clients referred to them from primary care providers. Additional funds will allow for an addition 50 units of services for an additional 35 unduplicated clients.

We would like to reallocate **\$16,650** with \$8,050.38 from Medical Case Management and \$8,599.62 from EFA. We would greatly appreciate the approval to reallocate these funds to Oral Health to support the community in receiving much needed dental care which is directly tied to their overall health and wellness.

Thank you very much for your consideration.

Submitted by:
J. Phoenix Smith, MSW
Director – Alameda County HIV Care Unit

We would like to reallocate **\$16,650** with \$8,050.38 from Medical Case Management and \$8,599.62 from EFA.

Motion to approve reallocation request above: Freddie Smith

Second: Monica Cross

Roll Call Vote:

Raymond Brickhouse Yes

Monica Cross Yes

Candido Fombona: Yes

Khayree Gray: Yes

Barbara Green-Ajufo Yes

Julie Haining: Yes



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Eric McCann: Yes
Jessica Osorio: Excused
Freddie Smith Yes
Phoenix Smith: Abstention
Betty Ubiles Yes
Trina Walker Yes
Keisha Willard: Absent
Result: The motion was approved with 10 in favor, 0 opposed, and 1 abstention.
1711-CCPC-04

Questions/Comments:

- Is this a one-time request? Yes

Continued next page...



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ALAMEDA COUNTY HEALTH CARE SERVICES AGENCY
PUBLIC HEALTH DEPARTMENT

Alex Briscoe, Director

Monte Davis, MD, MPH, Director and Health Officer

Office of AIDS Administration
Division of Communicable Disease Control and Prevention

1000 Broadway, Suite 310
Oakland, CA 94607
Tel: 510.268.7630 Fax: 510.268.7631

Date: November 6, 2017
From: Alameda County Office of HIV Care, Ryan White Programs
To: CCPC, Executive Committee
RE: FY17/18 –Reallocation Request Home Health Care

We are requesting to reallocate funds of \$50,000 from EFA for \$21,400 and EFA Housing of \$28,600 to Home and community based health care. Home and community based health care reports in the late Fall and Winter they receive additional requests for more hours of home health care workers and nurses. It is expected that these additional funds will allow home health to see at least 23 clients. In addition, operating costs have increased in the following areas:

Worker's Comp Insurance	↑ \$10,000
Professional Liability Insurance	↑ \$ 5,000
Updating office equipment	↑ \$15,000
Rent	↑ \$ 4,000 (partial year)

Thank you for your consideration.

Submitted by:
J. Phoenix Smith, MSW
Director – HIV Care Unit

We would like to reallocate \$50,000 from EFA and EFA Housing to Home and Community Based Home Care.

Motion to approve reallocation above: Eric Smith

Second: Trina Walker

Roll Call Vote:

Raymond Brickhouse: Abstain

Monica Cross: Abstain

Candido Fombona: Yes

Khayree Gray: Abstain



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	<p>Barbara Green-Ajufo Yes Julie Haining: Abstain Eric McCann: Abstain Jessica Osorio: Excused Freddie Smith: Abstain Phoenix Smith: Abstain Betty Ubiles: Abstain Trina Walker: Yes Keisha Willard: Absent Motion DID NOT Pass.</p> <p>Questions/Comments:</p> <ul style="list-style-type: none"> • Who is this for? Clients are HIV/AIDS but also comorbidities too like stroke. • What is it used for? Housing. • Housing is underspending • Once a year for 1500 in rent and 300 utilities. I don't understand how is not being spent? • I have funds, but I don't have assistance, it interesting that they are underspending. • You can request them to come and present to you to see why they are underspending. I can see that they are underspending every month. They should present at the beginning at the year. • Can you explain the numbers? • I think what we are going to do is in February and March bring them in to do a presentation. • Who decides if it is a single agency or more than one agency that provides those services? • Will it always be a single agency that provides these services? Who makes the final decision whether it is a single agency or multiple agencies? It will be my office (HIV Care, Alameda County). I will be looking to the council and community for recommendations as I do not think the county got enough information to make this decision. I do not know why this is happening and the underspending. We hear the narrative of the struggling but then we do not see it. As a PLWHA there are more support for housing even in this gentrified environment with HOWPA. It was a finding in our site visit and it's been two years and we can re-evaluate. • Agencies do not advertise what they do anymore...we should ask agencies to have disclosure of services? • Will it always be a single agency that provides these services? Who makes 	
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the final decision whether it is a single agency or multiple agencies? It will be my office (HIV Care). I will be looking to the council and community for recommendations as I do not think the county got enough information to make this decision. I do not know why this is happening and the underspending. We hear the narrative of the struggling but then we do not see it. As a PLWHA there are more support for housing even in this gentrified environment with HOWPA. It was a finding in our site visit and it's been two years and we can re-evaluate.

- Paperwork for families is sometimes impossible to get...maybe that can be looked at. One of the positives of one agency work on it is that I have the experience with the agency.
- Can we do a carry over with these funds? Yes. Carry over comes with a risk, not guarantee.
- Shows our growth we are looking at it and need more information to make better informed decisions.

Contra Costa Reallocation

Lianne Hope shared Jessica Osorio's request for Contra Costa. See below.

Planning Council Staff to provide notes to Elen/Fiscal.

Contra Costa Health Department
Reallocations Request to the Oakland TGA CCPC

Request # 4

Reallocations Request from Contra Costa to Oakland TGA
Planning Council

Approved

Date: 11/29/2017

Transportation funds are significantly underexpended as Medi-Cal managed care clients are able to access increased transportation services through the Contra Costa Health Plan. Our food service category provider has requested \$215 to cover mileage expenses for Oct 2017-Feb 2018, and \$6,200 to purchase items that are not normally in their stock but that clients have requested in various satisfaction surveys (fig bars, canned salmon, trail mix, and canned roast beef). Thank you for your consideration, and I can be reached with any questions at jessica.osorio@hisd.eccounty.us

Category	CARE A			MAI		
	Prior Approved	Change	New	Prior Approved	Change	New
Ambulatory Care	\$ -	\$ -	\$ -	\$ 95,347		\$ 95,347
Medical Case Management	\$ 1,252,563		\$ 1,252,563	\$ 20,434		\$ 20,434
Oral Care	\$ 38,017		\$ 38,017	\$ -		\$ -
Home and Comm Based Svs	\$ 10,000		\$ 10,000	\$ -		\$ -
Mental Health	\$ 5,000		\$ 5,000	\$ -		\$ -
Substance Abuse	\$ 1,000		\$ 1,000	\$ -		\$ -
EIS	\$ 44,442		\$ 44,442	\$ -		\$ -
Medical Nutrition	\$ 41,749		\$ 41,749	\$ -		\$ -
Health Education	\$ 22,715		\$ 22,715	\$ -		\$ -
Transportation	\$ 35,391	\$ (6,415)	\$ 28,976	\$ -		\$ -
Food	\$ 89,060	\$ 6,415	\$ 95,475	\$ -		\$ -
				\$ -		\$ -
				\$ -		\$ -
				\$ -		\$ -
subtotal	\$ 1,539,937	\$ -	\$ 1,539,937	\$ 115,781	\$ -	\$ 115,781
QM	\$ 25,000		\$ 25,000	\$ 10,000		\$ 10,000
Total	\$ 1,564,937		\$ 1,564,937	\$ 125,781		\$ 125,781

1711-CCPC-04

Transportation funds are significantly under expended as Medi-Cal managed care clients are able to access increased transportation services through the Contra Costa Health Plan. Our food service category provider has requested \$215 to cover mileage expenses for Oct 2017-Feb 2018, and \$6,200 to purchase items that



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	<p>are not normally in their stock but that clients have requested in various satisfaction surveys (fig bars, canned salmon, trail mix, and canned roast beef).</p> <p>Motion to approve above: Freddie Smith Second: Betty Ubiles Roll Call Vote: Raymond Brickhouse: Yes Monica Cross: Yes Candido Fombona: Yes Khayree Gray: Yes Barbara Green-Ajufo: Yes Julie Haining: Yes Eric McCann: Yes Jessica Osorio: Excused Freddie Smith: Yes Phoenix Smith: Yes Betty Ubiles: Yes Trina Walker: Yes Keisha Willard: Absent Result: The motion was approved with 11 in favor, 0 opposed, and 0 abstentions. Passed. 1711-CCPC-04</p>	
Public Comment	<ul style="list-style-type: none"> • Jessie Brooks celebration for World AIDS at the new LGBTQ building Friday from 5-10pm, food and drinks provided. • HIV Care is having a celebration Tomorrow at 10am and Lois is getting an award. • Saturday Heart and Soul Passport to Wellness Expo Saturday with guests from OWN TV 11-6pm 8411 MacArthur Blvd. • Loren Jones is raising funds for her attendance at a HIV+ Summit in Myrtle Beach. People are welcome to sponsor the summit. Speak Up Summit. April 12th-15th • Happy Holidays! • I wonder if Trump will affect HIV...risk of losing any money? As far as I know, no. 	
Year End Review and Evaluation	<p>Lianne Hope reviewed the CCPC accomplishments over the past year via the Year End Report that was provided to each member. She shared that the report will be a new annual document provided by the PCS for the council. Akilah Cadet facilitated a discussion about recommendations for next year for the council which will be added to the Year End Report. Year End awards were announced.</p>	



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Evaluation and Adjourn	Motion to adjourn: Betty Ubiles Second: Monica Cross Result: Meeting was adjourned at 530pm. 1711-CCPC-05	1711-CCPC-05
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