



The Oakland Transitional Grant Area (TGA)  
**COLLABORATIVE COMMUNITY PLANNING COUNCIL**  
*Serving Alameda and Contra Costa Counties*  
**Office of AIDS Administration (OAA)**  
 1000 Broadway St., 5<sup>th</sup> Floor – Room 5000A  
 Oakland, CA 94607

**CCPC MEETING AGENDA**

**Wednesday, April 26, 2017**

**1:00pm- 4:00pm**

**Mission Statement:** *The Collaborative Community Planning Council will provide comprehensive planning, prioritization, and education regarding HIV/AIDS services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.*

**1:00pm: Lunch** (*Community/Public Socialization Period*)

**1:20pm:** Call to Order/Introductions/ Moment of Silence  
 Reading of the Mission Statement  
 Reading of the Group Norms & Values

**1:25pm:** Agenda Review and Approval  
 Attendance Matrix (**Review Only**)

**Monica Cross, Co-Chair**  
**Eric McCann, Co-Chair**

**1:30pm:** Review and Approval of March 22, 2017 Meeting Minutes

***Unfinished Business***

**1:35pm:** Grantee and Mandated Category Reports

**Phoenix Smith, Office of AIDS Administration**  
**Jessica Osorio, Contra Costa Health Department**  
**Marjorie Katz, California Department of Public Health**

**1:50pm:** Standing Committee Reports (**Action Items Only**)

**Standing Committee Co-Chairs**

***New Business***

**2:00pm:** Contra Costa Client Satisfaction Survey Presentation

**Jessica Osorio, Contra Costa Health Department**

**2:20pm:** Service Utilization and Quality Management Report

**Phoenix Smith, Office of AIDS Administration**

**2:40pm:** Reallocation Request Vote

**Phoenix Smith, Office of AIDS Administration**

**2:45pm:** Membership Reminder

**Dr. Akilah Cadet, Change Cadet**

**2:50pm:** CPG Meeting Update

**Raymond Brickhouse, Vice Chair**

**2:55pm:** Fund Allocation & MAI Priority Setting Planning (VOTE)

**Monica Cross, Co-Chair**  
**Eric McCann, Co-Chair**

**3:25pm:** HRSA Site Visit (Executive Visit)

**Phoenix Smith, Office of AIDS Administration**

**3:40pm:** Announcements

**3:45pm:** Community/Public Comments

**4:00pm:** Adjourn

Conference Call: 408.638.0968 or <https://zoom.us/j/171770463> Meeting ID: 171 770 463

Collaborative Community Planning Council [www.hivccpc.org](http://www.hivccpc.org)

Vibe Monitors: Monica Cross & Eric McCann

[www.changecadet.com](http://www.changecadet.com)

*Change Cadet.*

## COLLABORATIVE COMMUNITY PLANNING COUNCIL

### GROUP NORMS:

1. Don't take things personally
2. Be anchored in our mission
3. Agree to disagree
4. Active, intentional, attentive, listening/Eyes, ears, head, & heart
5. No retribution for what gets said here
6. Be present in call to service/Be prepared & ongoing
7. No judgement/Take a breath & set it aside
8. Everyone's effort & time is valued
9. Consciously arrive on same agenda as others
10. Encourage clarifying questions/Don't assume lack of preparation
11. Exhibit patience with each other
12. Be a welcoming body to all
13. Respect each other as leaders
14. Be more creative & efficient in deliberations

### VALUES:

1. Values are things we believe are important in the way we live and work
2. Values will determine our priorities and assist us in measuring how effective our Outcomes are.
3. These Values will guide us to stay on track.
4. We will apply our Group Norms and Actions to align with our Values.

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