

Oakland Transitional Grant Area (TGA)
 Collaborative Community Planning Council
 Serving Alameda and Contra Costa Counties
 Quality Data and Services Committee

Date/Time: March 20, 2017

Location Office of AIDS Administration
 1000 Broadway, 3rd Floor, Room 303
 Oakland, California 94612

Members Present: Monica Cross, Loren Jones, and Lois Lindsey-Bailey

Absent: Pamela Casey

Staff Present: Akilah Cadet

| TOPIC | DISCUSSION | ACTION |
|-------------------------|--|---|
| Opening / Call to Order | Meeting was called to order at 1:45pm by Loren Jones with introductions. A moment of silence was held in honor of those infected with and/or impacted by HIV/AIDS. Monica Cross motioned to approve the minutes and Lois Lindsey-Bailey seconded the motion. The minutes were approved. Monica Cross motioned to approve the agenda. Lois Lindsey-Bailey seconded the motion. The agenda was approved unanimously. | |
| General Meeting | <p>Introduction of New Administrative Development Team, Change Cadet: Overview of Change Cadet services.</p> <p>Co-Chair Report: Since Loren Jones was unable to attend the Executive Committee meeting Monica Cross and Akilah Cadet gave an overview. Loren Jones did share that her term will be ended in April and a new chair will need to be identified.</p> <p>Integrated Prevention and Care Plan:</p> <ul style="list-style-type: none"> • Assessment of the Comprehensive Plan every three months, change to once a year. • Will work with/ask Executive Committee to provide an action plan of the comprehensive plan. • Continue to work on the relationship with the Prevention Council. <p>Open Discussion:</p> <ul style="list-style-type: none"> • Needs Assessment discussion (conducted every few years). • Allocation Calendar & Logistics • Assessment of the Comprehensive Plan every three months, change to once a year. • Need to update • How to Deliver Best Services Report: To do or not to do? • Quality, Data and Services Planning Committee Annual Monthly Calendar: Change Cadet will update. • Membership | <p>ACTION: Request to Executive Committee to collect HRSA Quality Data Measures for Viral Load Suppression and Retention and Care for 2016.</p> <p>ACTION: Lois Lindsey-Bailey made a motion to no longer provide the How to Best Deliver Services Report. Monica Cross seconded the motion was approved.</p> |
| Agenda next meeting | Co-Chair report; Chair Vote; Data & Fund Allocation; Reports/Presentations; Integrated Prevention and Care Plan, Calendar Status Open discussion/set agenda for next meeting | |
| Adjourned | Lois Lindsey-Bailey made a motion to adjourn the meeting, seconded by Monica Cross at 2:53 pm. | |