

Oakland Transitional Grant Area (TGA)
 Collaborative Community Planning Council
 Serving Alameda and Contra Costa Counties
 Quality Data and Services Committee

Date/Time: June 17, 2017

Location: Web Conference Line
 Dial: [+1 408 638 0968](tel:+14086380968) or [+1 646 558 8656](tel:+16465588656) Meeting ID: 264 757 916

Members Present: Monica Cross (CCPC Co-Chair), Lois Lindsey-Bailey, Pamela Casey, Loren Jones

Absent: Staff Present: Akilah Cadet

TOPIC	DISCUSSION	ACTION
Opening / Call to Order	Meeting was called to order at 1:11 pm by acting Chair Change Cadet (Akilah Cadet) with introductions. A moment of silence was held in honor of those infected with and/or impacted by HIV/AIDS. Monica Cross motioned to approve the agenda. Lois Lindsey-Bailey seconded the motion. The agenda was approved unanimously. Lois Lindsey-Bailey motioned to approve the minutes and Monica Cross seconded the motion. The minutes were approved.	
General Meeting	<p>Executive Report</p> <ul style="list-style-type: none"> Akilah Cadet provided an update on fund allocation process as well as Loren Jones position with CCPC and the Data committee. <p>Data & Fund Allocation Reports & Presentations Update</p> <ul style="list-style-type: none"> Medical Case Management: Update he might want to touch on the any pressing issues with medical case managers for the regional group Contact Gloria Crowell for Medical Nutrition Therapy Committee Ranking form when do we discuss for committee and logistical process? Pam Casey's Client Satisfaction redesign/refocus may not be ready in Aug. HRSA wants to meet with a group of consumers and talk about that presentation for June lunch from HRSA site visit. <p>Integrated Prevention and Care Plan Planning Session</p> <ul style="list-style-type: none"> Determine which committees work on which goals and report back? Develop and outline or work plan starting at the next meeting. Develop relationship with Prevention Committee to partner over the IP. Ask executives to provide leadership over the IP so committees can work towards a goal. Need to determine our role with the end of AIDS taskforce and Dec 31 deadline. Can we have an Epi representative on our committee? We use to have one. Need to identify who from CCPC is attending the Getting to Zero meetings. 	<p>ACTION: Akilah Cadet will contact Gloria.</p> <p>ACTION: Akilah Cadet will follow up with committee ranking form process.</p> <p>ACTION: Akilah Cadet ask Phoenix about Epi rep. Talk to Shelly for prevention update.</p>

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	<ul style="list-style-type: none"> • HRSA Question: Will HRSA give us a breakdown of what committees should look like? <p>Open Discussion</p> <ul style="list-style-type: none"> • We should look at reorganization of the committees and our team. 	
Agenda next meeting	<ul style="list-style-type: none"> • Co-Chair Report • Overview of Data Committee Bylaws, reorg and/how to recruit members • Look at a reorganization of our own team/committee • IDP Go by category to determine who does what, Go item by item to determine if task for CCPC, collaboration, and/or prevention. • Priority Setting Committee ranking • Open discussion/set agenda for next meeting 	
Adjourned	Monica Cross motioned to adjourn the meeting and Lois Lindsey-Bailey seconded the motion. The meeting was adjourned.	