



# Oakland Transitional Grant Area (TGA)

## COLLABORATIVE COMMUNITY PLANNING COUNCIL

*"Serving Alameda and Contra Costa Counties"*

[www.HIVCCPC.org](http://www.HIVCCPC.org)

### MEMBERSHIP & COMMUNITY INVOLVEMENT COMMITTEE MEETING

**Date:** August 1, 2017      **Time:** 1:00pm-3:00pm  
**Location:** Office of AIDS Administration (OAA) 1000 Broadway St. 3<sup>rd</sup> Floor Room  
 310 A&B Oakland, CA 94607  
**Members present:** Betty Ubiles, Freddie Smith, Monica Cross and Carla Wright  
**Staff:** Akilah Cadet  
**Guest:** None

### MINUTES

Topic:	Discussion:	Action:
Opening/Call to order	Meeting was <b>called to order</b> by the chair Betty Ubiles at 1:09pm. <b>Table introductions</b> took place. A <b>moment of silence</b> was observed for those living and lost to HIV/AIDS and for those that are suffering from social injustices.	
Agenda Review and Approval	<b>Agenda was reviewed.</b> Motion: Freddie Smith Second: Monica Cross Result: Agenda approved.	
Review and Approval of Meeting Minutes	<b>July 7, 2017 minutes were reviewed.</b> Motion: Freddie Smith Second: Monica Cross Result: Minutes approved. <b>1707-CCPC-02</b>	
Co-Chair Report & Planning Council Support Report	<b>Co-Chair</b> <ul style="list-style-type: none"> <li>• New member Barbara Green-Ajufo</li> <li>• Interviewing Shelia Hall today (was rescheduled)</li> </ul> <b>Planning Council Support Report</b> <ul style="list-style-type: none"> <li>• Dr. Akilah Cadet shared the action plan for CCPC.</li> </ul>	
Review Committee Work Plan	<b>Review Committee Work Plan</b> <ul style="list-style-type: none"> <li>• Dr. Akilah Cadet reviewed the committee work plan.</li> </ul> <b>Questions/Comments:</b> <ul style="list-style-type: none"> <li>• Kenneth Hall wants an application</li> <li>• Jessie Brooks works for Post for branding</li> <li>• Need to pick a date and time that works for the combined committee meeting; they want to keep the time of their meeting as Freddie Smith cannot meet at the PLWHA time.</li> <li>• HOWPA Rep CCPC agreed to not have them on a committee...time to revisit that conversation for participation as current rep does not site on a CCPC committee.</li> </ul>	Staff to send an email to Marjorie Katz to see her history with committee participation.



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	<ul style="list-style-type: none"> <li>Staff to send an email to Marjorie Katz to see her history with committee participation.</li> </ul>	
Attendance: Council and Committee Participation	<p><b>Attendance: Council and Committee Participation</b></p> <ul style="list-style-type: none"> <li>Staff shared the current attendance for CCPC and committees.</li> </ul> <p><b>Questions/Comments:</b></p> <ul style="list-style-type: none"> <li>Reach out to the Native American Health Center to see if they would like to participate.</li> <li>We need OAA to work with the funded agencies to encourage them to participate with CCPC.</li> </ul>	Need to find a contact at the Native American Health Center
Interview Preparation & Review CCPC Application From	<p><b>Interview Preparation &amp; Review CCPC Application From</b></p> <ul style="list-style-type: none"> <li>Review the NEW Application, members completed and provided feedback. Was approved.</li> <li>Continuously review the interview process.</li> </ul>	
Announcements	<ul style="list-style-type: none"> <li>Freddie Smith would like to host a meeting at his office</li> <li>Monica Cross: I have the flyer for the disability and awareness conference in Fremont in Oct. Working on CEUs for the conference with Phoenix. Monica is hosting and putting it all together.</li> </ul>	Staff follow up with Freddie for a date and time that works
Evaluation and Adjourn	<p><b>Motion to adjourn:</b> Betty Ubiles          Second: Monica Cross          Result: Meeting was adjourned at 2:47pm.</p>	