



Oakland Transitional Grant Area (TGA)

COLLABORATIVE COMMUNITY PLANNING COUNCIL

“Serving Alameda and Contra Costa Counties”

www.HIVCCPC.org

MEMBERSHIP & COMMUNITY INVOLVEMENT COMMITTEE MEETING

Date: Tuesday May 2nd, 2017 **Time:** 1:00pm-3:00pm
Location: Office of AIDS Administration (OAA) 1000 Broadway St. 3rd Floor Room
 310 A&B Oakland, CA 94607
Members present: Betty Ubiles, Freddie Smith, Monica Cross and Carla Wright
Staff: Tatiana & Akilah
Guest: Phoenix Smith

MINS

Topic:	Discussion:	Action:
Opening/Call to order	Meeting was called to order by the co-chair Betty Ubiles at: 1:14 pm with a quorum. Table introduction took place. A moment of silence was observed for those living and lost to HIV/AIDS and for those that are suffering from social injustices. Mission statement was read by Freddie Smith. The agenda was reviewed ; Monica mentioned discussing the merger between Membership and PLWH/A, would like to discuss. Betty and committee approved to place discussion @ 2pm as new item; Monica motion and Ron approved. Minutes approved ; for April 4th, 2017 approved by Freddie motioned and Monica second the motion with spelling correction; membership recruitment and Caral no longer apart of organization.	
Membership/ Recruitment	Letter was reviewed and edited to be revised. Betty and Monica discussed how the approval process is done when bringing someone onboard. Is the board approving or OAA? What is the process to get people approved? Committee went over the questions. How many total needed to be selected? The top 3 questions are: 1, 2, 3, 4, 11, 15, 16/18. Taking it to the council about each person on a council has to be in a committee. Do we want to wait until committee actually start recruiting? We can committee mentioned 2 potential members that attended meetings to be considered as a member: Holvis, Barbara. Need to recruit folks living with HIV/AIDS a members. Having meetings at a different location that house and/or serve the HIV/AIDS community. Utilizing ongoing opportunities such as the City Council meetings, events, etc. Regarding resumes and bio submission: providing a link to what a resume and bio looks like for those that want to submit for membership on the website. Reach out to Jennie and Sunshine to become members and attend CCPC meetings.	
Discussion	Combining Membership & PLWHA Committees: potentially a long meeting, making sure that all are able to speak about committee issues Speaker series: getting the word out there so that the community can attend the series. How do to go about reaching the community ; coming up with a strategic plan. Monica mentioned a radio station that can be used to outreach. Phoenix is planning a community church presentation using that avenue to promote the committees. Promoting the truth of the medication that is given. It is not 100% cure. How do we inform the community? State of emergency still exists in the Black/Latino	If they figure out time and how the meeting will flow they are open to combining meetings. Putting together a marketing strategy.

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	community; informing the community about this information and how to we make the community comfortable coming into the clinics. Insurance with new President how will that turn out for the community. Will the community still have access to pills. Reminder of where we are; a membership campaign. Discussion of having all committees being responsible to building the outreach, talking to OAA an admin that handles the outreach and/or funding, or speak with Lenny. *see membership content within the row above	
Agenda next meeting	Membership Letter Marketing strategy Database Building Marketing for speaker series Actions from this meeting	
Adjourned	Monica adjourned the meeting and Freddie second the motion	

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