



Oakland Transitional Grant Area (TGA)

COLLABORATIVE COMMUNITY PLANNING COUNCIL

“Serving Alameda and Contra Costa Counties”

www.HIVCCPC.org

EXECUTIVE COMMITTEE MEETING

Date: Wednesday September 13, 2017 **Time:** 10:00am-12:00pm
Location: Office of HIV Care and Prevention- 1000 Broadway St., Oakland, CA 94607
Members Present: Monica Cross, Eric McCann, Betty Ubiles, Phoenix Smith, Raymond Brickhouse, Jessica Osorio
Staff: Lianne Hope

MINUTES

Topic:	Discussion:	Action:
Call to Order	<p>Meeting called to order by the Co-chair, Raymond Brickhouse, at 10:03 am. Members introduced themselves. Moment of silence was observed to honor those infected with and/or impacted by HIV/AIDS. Eric McCann read mission statement. Monica Cross read the group norms and values.</p> <p>Agenda was reviewed. Motion: Betty Ubiles Second: Eric McCann Result: Agenda was approved.</p> <p>August 9, 2017 minutes were reviewed. Correction: Change office name to “Office of HIV Care” Motion: Eric McCann Second: Betty Ubiles Result: Minutes approved with corrections.</p>	Change title on future minutes and agendas to “Office of HIV Care”
Reports	<p>Alameda County Report (Phoenix Smith):</p> <ul style="list-style-type: none"> • Rama and Phoenix did workshop at USCA conference. Magazine wants to interview them. • Releasing RFP for Psychosocial Support this year and will ask agencies to explain how they plan to serve the aging community. Conference workshops on aging were helpful. • Found out Ryan White Program flat funded for the next fiscal year. • No confirmed dates for the site visit. <p>Questions/Comments:</p> <ul style="list-style-type: none"> • Raymond added highlights from his experience at the conference. <p>Contra Costa County Report (Jessica Osorio):</p> <ul style="list-style-type: none"> • Karen leaving department next week. Will be down two senior managers. • Christine (director) is retiring after Thanksgiving. • Asked if members they are interested in being external reviewers for RFPs. 	

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	<p>Standing Committee Reports:</p> <ul style="list-style-type: none"> • Membership/PLWHA- Betty talked to Candido; he will submit an application. Had miscommunication re: Sheila Hall's interview process. She rescinded her application due to job change. • Quality/Data- last meeting cancelled due to low attendance <p>Questions/Comments:</p> <ul style="list-style-type: none"> • Members discussed how to increase committee level participation • Phoenix explained that other TGAs have advisory boards rather than monthly committee meetings. • Was there any discussion about PLWH being less involved due to feeling healthier? Younger men not as politically active because not same sense of urgency and less priority in comparison to older male generation. People may not have time to commit to CCPC due to working and going to school. Should consider reducing number of meetings. <p>Administrative Staff Report:</p> <ul style="list-style-type: none"> • Contacted Shelley to see if she can submit updates to CCPC each month. • Winter break will happen December and January. • November CCPC meeting date changed to 11/29 from 3:30-6:30pm offsite. Dinner and end of the year celebration included. • Elections: members should submit their interest in November and elections take place in February. <p>Questions/Comments:</p> <ul style="list-style-type: none"> • Can CCPC look at prevention even though Ryan White only care? Yes, we should be looking for ways to integrate the two sides. • Eric suggested having a speaker to discuss prevention studies. • Is there explicit language in bylaws about conflict of interest and voting? PCS will check 	<p>Add discussion to CCPC agenda: barriers to attending committee mtgs.</p> <p>Schedule meeting with chairs during break to discuss alternative planning council structures.</p> <p>Inform community about winter break</p> <p>Set up meeting with Co-Chairs and Nick to discuss prevention at Alameda County.</p> <p>PCS will coordinate with Eric on speaker</p> <p>Check in bylaws about conflict of interest policy</p>
New Business	<ul style="list-style-type: none"> • Phoenix discussed that she will ask for a re-allocation request to move funds from Early Intervention Services and Medical Nutrition Therapy to Medical Transportation. 	
Public Comment	<ul style="list-style-type: none"> • Raymond discussed protest among transgender community at USCA conference. Should contact Transgender Law Center to get speaker. • We need more information, and want to be able to serve them. Eric has a speaker he would like to invite to speak at a meeting. • New LGBT Center has meeting space. Should host future meeting there. 	<p>Get name of speaker from Eric</p> <p>Find out how much to rent space</p>
CCPC Agenda	Members reviewed the proposed agenda for the September 27 CCPC Meeting.	
Adjourn	<p>Motion to adjourn: Betty Ubiles Second: Monica Cross Result: Meeting was adjourned</p>	